NEDERLAND COMMUNITY LIBRARY

200 Hwy 72 N, PO Box 836, Nederland, Colorado 80466 • 303-258-1101 • nederland.colibraries.org

NCL Board Meeting

September 23, 2026

6:30 PM

Present:, Jessie Ansari, Sarah Coombs, Jon Eischeid, Elektra Greer, Karen Fletcher, Josiah Masingale, Dave Powlison, Scarlett Pontón de Dutton, Tim Rehder, Marni Siegal, Phil Skentelbery, Annie Thayer

1. Meeting called to order at 6:38 pm.

2. Minutes from the Board Meeting on August 26, 2026 approved.

3. **Reports**

a. President's Report: Reflected on the upcoming library changes in leadership, and offered an optimistic perspective on the future of the library.

b. Foundation Report: Sale coming up at the last Farmers' Market of the year. The Foundation is in good financial shape.

c. Treasurer's Report

August, 2026

1. As August 31, 2026, checking/savings totaled $571,755 of which we had $52,520 in Checking, $82,390 in our Reserve Fund, $18,011 in Land Development fund, and $5,000 in our Long-term Maintenance fund, and $413,834 in Savings.
2. August total income was $21,990 of which $18,959 was from Total Property Tax Revenue, $2,240 from Specific Ownership Tax, and $725 in Copies, District Donations and Fines and Fees.
3. August 2026 expenses totaled $39,051. Expense categories exceeding $1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement:

- $1,230 for Professional Fees (Accounting and Banking was the majority of this)
- $2,678 for Books and Materials
- $30,917 for Payroll (including Wages, Payroll Taxes, and Health Insurance)

4. Net income for August was: ($17,061).

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Treasurer's Report Notes

We look to be on track to be within budget for the year.

Respectfully Submitted,

Jon Eischeid, Board Treasurer

d. Director's Report

September 23, 2026

Key Performance Indicators

September	2025	2026
Physical Items Circulation	3235	3356
Electronic Materials Circulation	574	*505 +
In-person visits	2800	3142
Programming Attendance	733 *	430
Meeting Room usage (reservations)	N/A	67
Notary Appointments	N/A	14

*September 2025 numbers included library programs at CALCON, ARSL, Bookman dedication, and at our Sister Library in the Netherlands
*Complete Circulation reports unavailable until end of month

Outcome-Based Impact (Strategic Goals alignment)

- *Trusted Resource:*

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Our in-person traffic and meeting room usage continues to be very high and our circulation numbers are holding strong.

- *Access to Resources*:

  Our printers have been working overtime this year (and have been very resilient!!!); we have printed close to 15,000 documents for patrons so far in 2026 (about 25% more than last year) which shows we are definitely responding to a community need. With the ever-increasing cost of toner, we are not quite covering our printing costs, but we will keep our rates the same for this year. We are replacing our front desk copier after nine years in service!

- Spaces: The library has experienced very inconsistent phone service from Century Link over the past several years, and the issues (our phone lines down for extended periods of time) have increased in severity. When our phone lines are down, we not only can't serve our patrons, but our Fire Alarm monitoring system is down, which is a critical vulnerability for the library. Matt Reynolds, who oversees all our IT at the library recommends the following:

  Add an additional high speed Internet connection to the Firewall for Internet redundancy (Install Starlink basic business connection for $55/mo).

  Install a Vonage VOIP business system to carry 303-258-1101 and 1102 plus a 3rd line for the fire alarm. (cost 3*$15/mo = $45/mo). Vonage will also give the library a means by which messages are converted to text and emailed to the library. Spam calls can be blocked. Long distance calls withing the US are FREE.

  Installation costs for #1 is $100 (one time fee), and 2 hours my time for #2.

  An additional battery-backup system may be needed to carry this new power load for power loss up to 2 days. Such a system could cost around $700, one time cost. Once the equipment is installed power measurements will determine the size of the needed backup.

  Note: Current Centurylink costs are about $300 PER MONTH, this configuration would drop the monthly rate to about $100 per month.

  After speaking with the Nederland Fire Chief and Fire Marshall about our Fire monitoring system, the Director recommends we move forward with Matt's suggested changes.

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- *Inclusivity and Equity*: We continue to provide services for many people who are unhoused and we have had some minor incidents of needing to enforce our Code of Conduct. We reached out to the Boulder County Sheriff's Office for some extra support, but they appear strained with their own limited resources. Especially during the Director Interim time, it would be wonderful for Board members to try to visit the library for quick walk-throughs. It's great for staff morale to see you and feel supported. Coffee, Tea and Cookies are always in the back!

- *Programming*: Our Summer Reading Wrap-up event had excellent attendance (especially as it had to be rescheduled!!!). Please see the handout regarding our SRP final outcomes. Our Fall after-school program launches this week. Poetry submissions for the 2026-2027 Nederland Poet Laureate are due October 1st.

- *Investing in Staff and Volunteers*:

  Our new Employee Handbook is complete and we are rolling it out to staff.

- *Financial Sustainability*:

  The Library applied for our 2026-2027 State grant funds and completed our grant report for expenditures from last year's funds.

  The Library and Library Foundation are partnering for our Nevermore Murder Mystery Fundraiser which we anticipate will add a minimum of $3,000 to our 2027 programming budget.

  The Library Treasurer and Director met to discuss ways to grow our non-mill levy revenue over the next five to seven years. It was agreed to ask the Foundation to increase their annual giving.

  We discussed expanding the Library District's ability to accept donations directly through various channels. Donations to qualifying local governments are tax-deductible under Section 170(c) of the Internal Revenue Code.

  This will provide an additional option for donors who wish to support a specific Library District need or expenditure directly. In some instances, this can expedite the receipt and use of donated funds and avoid an unnecessary administrative step when a donor's intent is clear—for example, when a donor wishes to contribute a specific amount toward a particular Library expense.

  This is intended to **complement, rather than diminish, the important fundraising role of the Library Foundation**. They are essential in cultivating donors, securing larger or more complex gifts, and supporting the Library's broader fundraising needs. Direct donations

simply provide an additional pathway when a donor specifically wishes to give directly to the Library District.

4. **Old Business**

a. Jon Eischeid will no longer be a signer on either of the Library accounts (checking or savings) as he relinquishes his role as Board Treasurer. Josiah Masingale will be taking his place as the Board Treasurer and will become a signer on both the checking and savings UMB accounts. Karen Fletcher, who will be serving as the Library bookkeeper in the Interim between Library Directors, will also be added as a signer on both the checking and savings UMB accounts. Motion made by Tim Rehder, seconded by Jon Eischeid. Unanimously approved.

5. **New Business**

a. Motion made by Tim and seconded by Sarah to go with the recommendation of the sub committee to upgrade our internet. Motion carried.

b. 2027 Draft Budget discussion.

b. Revisions for Purchasing and Contracts policy—tabled for a future meeting.

c. Creation of Board subcommittee to review policies on patron behavior—tabled for a future meeting.

d. Next meeting will be on October 21, 6:30 pm.

8:29 PM. Adjourn.