

## **NCL Board Meeting**

**January 28, 2026**

Present: Jessie Ansari, Scarlett Pontón de Dutton, Elektra Greer, Dave Powlison, Annie Thayer, Tim Rehder, Rick Rudstrom, Josiah Masingale

1. Meeting called to order: 6:30pm
2. Minutes from the Board Meeting on December 10, 2025 approved

### **3. Reports**

- a. President's Report—Board retreat was last weekend.
- b. Foundation Report—The Foundation was given 30 days to evacuate from their West Wing space. Working on rapidly distributing books to surrounding small libraries. They are also working on getting a couple of pods to put near the west wing to store books.
- c. Treasurer's Report

### **November 2025**

1. As of November 30, 2025 checking/savings totaled \$349,204 of which we had \$88,524 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$260,680 in Savings.
2. November 2025 total income was \$15,337 of which \$11,556 was from Total Property Tax Revenue, \$2,757 from Specific Ownership Tax, and \$277 from Copies.
3. November 2025 expenses totaled \$41,299. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement:

- \$2,332 for Books and Materials
- \$2,280 for Payroll Taxes
- \$27,526 for Wages,
- \$1,636 for Program Development
- \$1,225 from Longterm Maintenance (Meeting room walls –repair and painting)

4. Net income for November was -\$25,962. Net income for the fiscal year at the end of November 2025 is \$29,108.

#### **December 2025**

1. As of December 31, 2025 checking/savings totaled \$315,693 of which we had \$52,538 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$263,155 in Savings.
2. December 2025 total income was \$8,282 of which \$2,443 was from Specific Ownership Tax, \$994 was from District Donations, \$4,131 was from Grants and \$250 from Foundation Donations.
3. December 2025 expenses totaled \$41,515. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement:

- \$3,077 for Books and Materials
- \$2,204 for Payroll Taxes
- \$26,607 for Wages,
- \$2,135 for Professional Support including IT Support
- \$2,658 for Program Development.
- \$1,112 Marketing and Public Relations
- \$1207 for Utilities

4. Net income for December was -\$33,232. Net income for the fiscal year at the end of December 2025 is -\$3,491.

#### **Director's Notes**

We under-budgeted for PTO (paid-time off) and will be overspent in that line item this year, necessitating a 2025 Budget amendment. Other wages that appear over-budget in Expenses were reimbursed through Income/Grants.

d. Director's Report

January 28, 2026

#### 2026 Annual Report–General Overview

The State Library site just opened for us to enter our data; a full report will be available soon.

Year	2024	2025
Cardholders	4,363	4,376
Physical Items Circulation	35,183	35,126
Electronic Materials Circulation	7,241	6,505
Door Traffic	35,646	38,346 (includes Yoga traffic and after-hours programs)
Programming Attendance	4979	5213 (est.)
Summer Reading Participation	328	440

Circulation of materials is holding steady/slightly decreasing (margin of error), but certainly not increasing. As we have seen all year, the usage numbers increasing are in-person visits, programming attendance, meeting room usage, and Summer Reading Participation.

One important factor in our increased in-person visits in 2025 is our Yoga offerings that began after the Fire (along with Wild Bear storytimes).

Along with our quantitative metrics, we have several ways to observe library impact in keeping with our strategic goals.

We significantly expanded staff, Board of Trustee and Volunteer training/professional development.

We received state and national acknowledgements for our work in upholding Intellectual Freedom in the Library.

We diversified our patron base, as evidenced by new program partners, and program offerings.

Summer Reading participation increased by 34% and our after-school programs were full to capacity with waiting lists.

We diversified our funding streams with opening up our Reading Garden for rentals and increasing grant funding by 360% and District donations by a very unexpected 2,960%.

We have formalized our partnership with the Town Sustainability Board.

We continue to lead the way with accessibility work with our peer small and rural libraries. We consistently score in the high 90th percentile for our WCAG work and we are one of a handful of libraries that have Telehealth booths and Assisted Reading devices for low vision. We are still working hard to push forward the Town finishing the ADA crosswalk in front of the library (a CDOT project).

In looking toward a tighter budget in 2026 and onwards, we will need to increase staff efficiencies and find new partners to help support our programming costs.

#### Nederland Poet Laureate Program

Our Poet Laureate Karen Auvinen will be at the Library Gala and announce events for Poetry month at the library.

#### Stage Sails

I met with Mark Peters and he will be providing a quote to us regarding the Shade sails.

#### Programming

January is off to a great start with most of our programs—adult and children—full, with waiting lists! We are definitely in sync with our community!

#### UMB Bank—online payment options

Jessie and I are meeting with our UMB representatives to see if we can find a more efficient system for library online payments; we have been struggling for a year to have a process that works for patrons and staff (Matt Reynolds has also been helping us). Since we are a governmental organization, there are stricter security regulations than if we were a commercial business.

Website Redesign—staff are providing input for a website redesign to help us enhance the user experience. Our top three priorities will be: better functionality and design for mobile devices; improved header and drop-down navigation that matches patron needs; highlighting our services that are most frequently requested (how can I make a room reservation?)

The Foundation has a new website, please check it out!

Foundation Needing to Relocate their operations (at least temporarily)

It has been a challenging and frustrating month for the Library Foundation. They learned that they have to vacate their longtime place of business (West Wing of Community Center), with only 30 days notice. There is very little rental/storage space in the Nederland-area and they are currently looking at a variety of solutions. The timing is particularly difficult with the Gala on the horizon and all the work that entails.

Teen Conference in Denver—the Library was accepted to be a presenter at the annual Teen Conference in Denver. Ezekiel and some of our Teen patrons will be talking about Literature and Poetry of Protest.

#### **4. Old Business**

- a. Reading Garden Sails

#### **5. New Business**

- a. Board Terms—Rick and Annie are willing to extend their terms for two years. Rick is willing to stay on as Vice President for the duration of his term. Scarlett moved to approve the extension of their terms and Rick's role as Vice President. Tim seconded the motion. Approved unanimously.

- b. Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for 2026 for the Boulder County Nederland Community Library District of Colorado. Dave moved the motion. Rick seconded this. Motion passed with all voting in the affirmative: Tim, Scarlett, Josiah, Annie, Dave.

- c. Filing of 2026 Budget and Budget Message to DOLA

- d. Eldora Sale and MOU for the Town.

Scarlett and Rick will take the lead on reaching out to the Town about an MOU regarding the Eldora sale, once they receive the draft from our attorney.

Scarlett will take the lead on asking the Town to include FAQ information on their website regarding the impact of the Eldora purchase on Special District funding.

- e. Josiah Masingale, Board Member application. Motion to accept Josiah as a board member made by Dave Seconded by Scarlett. Approved unanimously.

- f. Review of Nederland Community Library District Bylaws. Motion made by Dave to amend article 5.9 to read "Officers shall serve a term of two years from the January meeting" instead of from the "annual meeting." Seconded by Scarlett. Motion passed unanimously. Addressed the "affirmation" of office required by the State of Colorado. Agreed that all existing board members and any new members sign the affirmation at or before the February meeting.



200 Hwy 72 N, PO Box 836, Nederland, Colorado 80466 • 303-258-1101 • [nederland.colibraries.org](http://nederland.colibraries.org)

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Next meeting will be on Tuesday, February 24, 6:30pm.

Adjourn: 8:06pm