

Nederland Community Library District - Policy

Approved by the Board of Trustees on October 22, 2025

Board of Trustees Public Participation Guidelines

1.0 Purpose:

The Library's Board of Trustees holds public meetings to conduct its business and gather feedback from community members. All meetings are open to be viewed by the public, excluding Executive Sessions, held in compliance with C.R.S 24-6-402(4). Public Participation Guidelines are designed to create a productive and inclusive environment for civic engagement.

2.0 Definitions: NCL = Nederland Community Library

3.0 Policy: Priority speaking time (in-person and virtually) will be given to community members who reside in the Nederland Community Library District service area. Members of the public are encouraged to register to speak prior to the beginning of the meeting, by emailing nederlandlibrary@nedlib.org. Priority will be given in the order of when people register to speak. Those who have not registered to speak will follow those who have registered, if time allows.

- Open comments during regular meetings are limited to two minutes per speaker.
- Open comments during a Public Hearing are limited to three minutes per speaker.
- Public comment will not exceed 15 minutes, total, at any given meeting.
- At the conclusion of the Open Comment period, staff will be permitted to respond first. Following this, each Board of Trustees member may provide up to 30 seconds of response, if desired.
- Written comments to the Board are welcome at any time and can be submitted to ncllibraryboard@nedlib.org.

4.0 Attachments

5.0 Revision History