

NCL Board Minutes

August 27, 2025

6:30PM

Present: Jessie Ansari, Scarlett Pontón de Dutton, John Eischeid, Elektra Greer, Allie Marshall, Annie Thayer, Tim Rehder, Rick Rudstrom. Guests: Kim Stedem and Josiah Masingale

1. Meeting called to order 6:32pm
2. Minutes from the Board Meeting on July 22, 2025, approved.
3. **Reports**

a. President's Report – Board members Tim, Rick and Scarlett will be attending a conference in Breckenridge, along with Elektra. Scarlett will be presenting. Scarlett and Elektra will be receiving awards.

b. Foundation Report - Susie would like to move forward with Hardscape roof for \$35,000. Foundation is raising these funds and Mark has sent over 1 bid. Elektra will be getting the contractors name we have an existing bid from. Scarlett and other Board members will be connecting with Susie, Foundation President, on the bids and to see if this is the route everyone would like to take at this time. Board would like to keep more in reserve and possibly wait on the roof.

c. Treasurer's Report – John stated the financials align with the past month's finances, excluding the HVAC work has gone down since that was not needed. Finances are on track for year. September Board Meeting will be the financial planning meeting.

July 2025

1. As of July 31, 2025 checking/savings totaled \$609,635 of which we had \$31,681 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$472,414 in Savings.
2. July 2025 total income was \$17, 459 of which \$12,706 was from Total Property Tax Revenue, and \$2,336 from Specific Ownership Tax.
3. July 2025 expenses totaled \$43,508. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement:

- \$1, 458 for Books and Materials

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- \$2,352 for Payroll Taxes
- \$28,396 for Wages,
- \$2,474 for Professional Fees, and
- \$4,014 for Program Development.

4. Net income for July was -\$25,207. Net income for the fiscal year at the end of July 2025 is \$290,172.

5. The library district has received 95% of its Property Tax Revenue and 12% more Specific Ownership Tax than projected. Monthly net incomes will reflect this. Our Principal Bond Repayment of \$111,500 will occur in October.

d. Director's and Assistant Director's Report

We have added several subaccounts to our Budgeting sheet to better reflect income and expenditures for this year's donations and grants. We received more income in these categories than anticipated.

Director's Report

June-July Usage	2024	2025
Physical Circulation	3039	2994
All program numbers	289	280
In-person visits	3905	3103
Electronic circulation collection items	973	915 + (August numbers not complete yet)
SRP Registrations	328	440 registrations

August's usage numbers were slightly lower than the same period last year. This is our first observed dip in usage numbers this year and we believe it correlates to fewer large-group programs being offered (adult and children) this month as resources were temporarily redirected toward several long-term strategic efforts (accessibility work, grants, and fundraising efforts). Our usage numbers year-to-date, remain higher than last year.



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Accessibility Services/Services for Patrons with Disabilities

We launched a [webpage](#) dedicated to the many ways we have expanded our accessibility services. Public reception of our Quiet Cube has been very positive. We have been working with NEPPIDAC and the Town on advancing CDOT's work to get the crosswalk on 72 completed. Analisa and Tom M. have been instrumental in pushing this project forward.

DDA Special Event Grant funds, Sterke Vrouwen exhibit

The library was awarded close to \$1,000 to market our upcoming Sterke Vrouwen exhibit (Strong, Spirited Women of Nederland and the Netherlands) that will open at the end of September in Nederland. As part of the traveling exhibit, Kay and Elektra will be presenting at our Sister Library in the Netherlands on Saturday, September 13th.

Nederland Poet Laureate Program

In partnership with the library, the Foundation has generously agreed to fund an annual Nederland Poet Laureate Program. This is a program that has been requested by the community for several years and so we are happy to bring it to fruition. We are accepting submissions through November 15th.

Experience Passes Fundraiser

We launched a small Experience Passes fundraiser in July to raise awareness of the need for supplemental funding for this very popular program. We were amazed that we met our fundraising goal within three days and have continued to have donations coming in.

Nederland Founding Members Memorials

The library will be hosting a memorial/celebration of life for Hughes Moir on Sunday, September 28th and Susan Gerhart on Sunday, October 12th. The Bookman sculpture (in honor of Hughes, funded by Memorial donations) will be installed on September 28th.

Colorado Association of Library Conference--September 3rd-5th.

Several staff and Board members will be attending.

Scarlett Pontón de Dutton will be receiving her Trustee of the Year Award. She has been asked to be part of a Library Trustees podcast.

Elektra Greer will be receiving her Julie J Boucher Memorial Award for Intellectual Freedom. Elektra will be co-presenting at the conference (a session on Library Advocacy).

Association of Rural and Small Libraries Conference, September 17-20

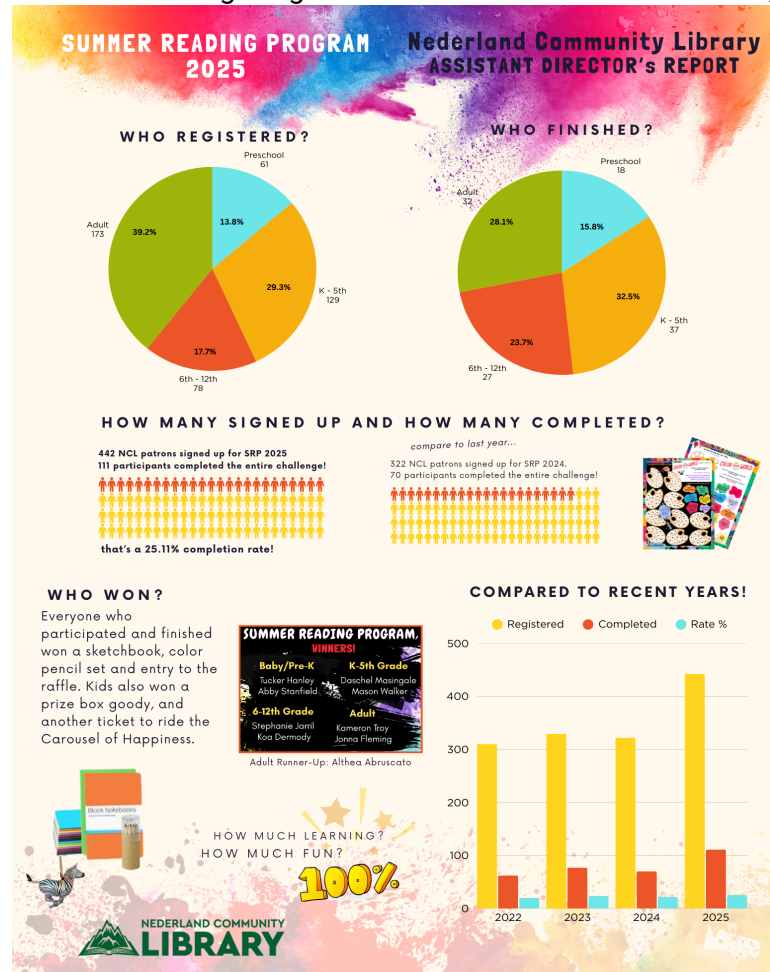
Jessie will be presenting her final project "Virtual Tour of Nederland" (see our [website](#)) at the conference as part of the ARSL Leadership Cohort Program. Congratulations Jessie!

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Sustainability Goal–Tim is our new Board liaison with the Town of Nederland Sustainability Advisory Board.

Summer Reading Wrap-up–Jessie

Summer Reading Program was a success and the Adult Signups went up!



4. New Business

- Scarlett will be looking into the PTO Policy for the Library Employees. Specifically how much they can keep and how much they can roll over each year.
- The Foundation will continue their book sales at the Farmers Market. Volunteers appreciated.



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- c. A new After School Program “Makers Space” will be starting soon, Leah Dicapio will be helping to facilitate this.
- d. A new Accessibility aspect is being looked into to provide Dyslexia Font and Learning Materials to the library. Elektra, Jessie, AnnaLisa, and Kim will be helping to facilitate this.

Adjourn Meeting at 6:58pm