

**NCL Board Meeting
May 28, 2025
6:30 PM**

Present: Scarlett Pontón, Rick Rudstrom, Elektra Greer, Annie Thayer, Tim Rehder, John Eischeid, Ezekiel Fitzer (Zeke), Allie Marshall, and Jessie Ansari

1. Meeting called to order: 6:32 pm
2. Introduction of Zeke Fitzer (Library Page and International Exchange Participant)
3. Minutes from Board Meeting on April 2, 2025. Motioned to approve: John Eischeid. Second Motion: Rick Rudstrom. Minutes approved as presented.
4. NCL Board President's Report: The Summer Reading Kick-off event was a great success—very well run and it was nice to see an increase in engagement with our adult readers who signed up for the program. Special recognition to Jessie Ansari for all her work in organizing the event. A special thank you to the Board members who were able to attend.
5. NCL Foundation Report: Foundation President, Susan Kelley, submitted the following report.

Triumphs:

1. *We are raising a steady income from book sales. The library sales plus the sales from the Farmer's Markets will keep things going.*
2. *Many of us will be around this summer to come to library events.*
3. *We are so proud to have raised enough money to put a "roof" over the stage.*
4. *The Summer Reading Kick-off was a great success, bringing the entire young community together.*
5. *The reading garden is raring and ready to go! We are proud to have helped fund this for the community.*
6. *Artist in Residence: Mr. Bill Ikler is working on the BOOKMAN "sculpture", in honor of Hughes Moir and others who realized the importance of a library in Nederland.*
7. *The Foundation has donated books to worthy organizations: The Blue Owl, The partnership with Georgia, the Mountain Forum for Peace, the Nederland Historical Society Fundraiser.*
8. *The 3rd Annual Gala was another success, and reached more and more library patrons.*
9. *Participated in Library Day at the Capitol and testified in support of school librarians.*
10. *We receive more and more donations throughout the year. Our library is loved.*

Trials: We would love to recruit a new member of the Foundation who might want to help with our social media and marketing. We also need strong bodies on market days to help set up and take down our booth. But for now, we're holding our own.

Tribulations: The ROOF: Our Foundation Board prefers that the Reading Garden Roof be something permanent rather than sails. Elektra and I informally spoke to Mark Stringfellow, who suggested a covering that would match the look of the library. He talked about getting a building permit and possibly drawing up some loose plans. The Foundation prefers this idea. However, this has not been formalized.

While the reading garden was partially funded by the Foundation, the District Board and the Library staff managed all the hiring of contractors and getting the job finished. We are happy to help in many ways, but we don't currently have anyone on the Foundation who has the time or experience to be a project manager for the ROOF. Summer is approaching; it's not a big job; it would be wonderful to get the roof built this year.

The NCL Board discussed Susan's report and directed Elektra to get a quote regarding a permanent roof for the Reading Garden amphitheatre as soon as possible. They support the Foundation's desire for a permanent roof, if it can be done within budget.

Tim Rehder offered to help with Foundation booksales at the Farmer's markets (setting up the tent and transporting books).

6. NCL Treasurer's Report

March 2025

1. As of March 31, 2025, checking/savings totaled \$462,057 of which we had \$ 44,910 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, \$5,000 in our Long-term Maintenance fund, and \$311,746 in Savings.
2. March 2025 total income was \$51,479, the majority of which was \$43,391 from Total Property Tax Revenue, \$2,490 from Specific Ownership Tax, and \$4,000 from the Library Foundation.
3. March 2025 expenses totaled \$60,579. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$5,032 for Books and Materials, \$18,112 for Total Maintenance (of this \$16,582 was for the HVAC software upgrade), \$2,147 for Payroll Taxes, \$25,917 for Wages, \$1,982 for Professional Fees, \$1,400 for repairs (ceiling), \$1,342 for Total Utilities, and \$2,427 for Program Development.
4. Net income for March was -\$9,100 (due primarily to the HVAC software upgrade). Net income for the fiscal year at the end of March 2025 is \$142,594.

April 2025

1. As of April 30, 2025 checking/savings totaled \$555,533 of which we had \$25,439 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, \$5,000 in our Long-term Maintenance fund, and \$424,693 in Savings.
2. April 2025 total income was \$166,457, the majority of which was \$162,409 from Total Property Tax Revenue, and \$2,535 from Specific Ownership Tax.
3. April 2025 expenses totaled \$72,981. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$8,384 for Books and Materials, \$2,381 for Payroll Taxes, \$28,737 for Wages, \$1,692 for Professional Fees, \$1,828 for computers and computer software, \$1,102 for marketing (including work with website compliance), \$1,467 for Total Utilities, and \$13,373 for Program Development, which includes Telehealth Grant expenditures for TalkBox.
4. Net income for February was \$93,476 . Net income for fiscal year at end of April 2025

is \$236,070.

7. Director's Report

April-May Usage	2025	2024
Physical Circulation	5406	5166
All Program attendance	1050 (Includes SRP kick-off) finishing these up for May	1327 (Includes SRP kick-off)
In- person visits	6400 (Includes SRP kick-off)	6123 (Includes SRP kick-off)
Electronic circulation collection items	1058 (finishing May numbers)	856

Grant for Libraries Transforming Communities through ALA + e-Innovations Telehealth Grant. Our TalkBox should be arriving in June and we anticipate high usage.

[Tom Mahowald](#) is working with us on the mobility portion of the LTC grant to help us improve accessibility to our library for patrons with mobility needs.

Analisa hosted a successful Low Vision Accessibility Fair in April.

Reading Garden Stage After consultation with the Foundation, we have decided to go with a hard roof shelter for our Reading Garden, instead of the patio sails approach. We will be contracting with Mark Stringfellow; he anticipates having it completed in Fall 2025.

Lions Club and Library Speech Program: Nederland-area student Ruby Gustafson placed second in the State competition.

Summer Reading Kick-off Event: Our Kick-off event was a great success (similar numbers to last year!) and it was wonderful to see the Reading Garden stage in use.

We partnered with BDT on three fundraising programs in May and received over \$400 in donations.

Our ALA Library conference delegation (myself, Scarlett, Ezekiel and Dutch counterparts) are working on our International Exchange presentation and will be in Philadelphia from June 24th-July 1st. Additionally, myself and Kay Turnbaugh are working with our Sister Library colleagues in creating a traveling art exhibit, incorporating images from the digital archives of both our libraries.

Library staff is working with the Boulder County Sheriff's Office for better understanding between both organizations on legalities related to C.R.S. 24-90-119 (Confidentiality of Library User Records). Staff will have a script to use with law enforcement to help ensure consistency in communication.

SB 25-276--PROTECT CIVIL RIGHTS IMMIGRATION STATUS (signed into law last week)

Modifies state immigration laws to apply certain requirements to political subdivisions and make changes regarding engagement with federal immigration authorities, court petitions, affidavits, and consumer protections.

Libraries, such as ours, will be included as political subdivisions.

New Business

1. After investigation, patron grievance of 03/2025 regarding Library staff member was dismissed.
2. Goals from the Strategic Planning retreat of April 2025 were reviewed by the Board.
3. Final draft and publishing of the 2025-2028 Strategic Plan will occur at the July Board meeting.
4. Director's reports will include information on how the library is meeting its sustainability goals.
5. Motion by Scarlett Pontón de Dutton to remove Annie Thayer as designated Citywide Bank signer and have Jon Eischeid, as our new Board Treasurer, be the designated Citywide Bank signer. Motion Seconded by Rick Rudstrom. Motion unanimously approved.