

NCL Board Meeting

April 2, 2025

6:30PM

Present: Scarlett Pontón de Dutton, John Eischeid, Elektra Greer, Allie Marshall, Dave Powlison, Annie Thayer, Tim Rehder, Rick Rudstrom, Kim Stedem

1. Meeting called to order: 6:31 pm
2. Introduction of Kim Stedem, interested in becoming an NCL Board member
3. Minutes from Board Meeting on February 25, 2025—approved
4. **Reports**
 - a. NCL Board President’s Report—A shoutout to all board members who show up for the library activities. Encouraged all to contact our legislators about library funding.
 - b. NCL Foundation Report—Provided funds for summer reading kickoff. Bookman sculpture is underway. Book donations have been made to the country of Georgia. The Foundation has extended an invitation to the Blue Owl owner to choose books from the Foundation collection. Is in solid financial shape.
 - c. NCL Treasurer’s Report

February 2025 Summary Report

Detailed Reports are attached.

All numbers in this summary are rounded to the nearest dollar.

Presented at the April Board Meeting, April 2, 2025

February 2025

1. As of February 28, 2025 checking/savings totaled \$471,157 of which we had \$19,895 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$345, 861 in Savings.
2. February 2025 total income was \$213,207 of which \$200,243 was from Total Property Tax Revenue, \$2,327 from Specific Ownership Tax, and \$10, 434 from Grants.

3. February 2025 expenses totaled \$79,125. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$7,408 for Books and Materials, \$7,152 for Maintenance, \$2,477 for Payroll Taxes, \$29,894 for Wages, \$1,954 for Professional Development, \$1,032 for Total Utilities, and \$25,852 for Program Development (\$25,000 for Program Development was a check to the Library Foundation for the Reading Garden, taken from the large donation in January).

4. Net income for the fiscal year at the end of February 2025 is \$151,694.

Treasurer’s Notes: A portion of the Library’s LTC (Libraries Transforming Communities) Grant will cover payroll costs.

Maintenance costs were higher than normal due to the unexpected need for ceiling repairs throughout the library.

Please contact me with any questions.

Respectfully submitted,
Jon Eischeid, Treasurer

d. NCL Director Report

Director’s Report—April 2, 2025

Feb-March Usage	2025	2024
Physical Circulation	5800 **Interestingly, after looking more deeply at such a large difference in circulation numbers, it turned out the biggest disparities between 2024 and 2025 were DVD’s (more than twice as many circulated in 2024) and Board Books accounted for the numbers. The rest were almost exactly the same.	6523
All Program attendance	594	507

In person visits per year	5466 ** door counter broken for few days	5827
Electronic circulation collection items	1043	1007

Grant for Libraries Transforming Communities through ALA. We have created a subcontractor position for a contract hire to help the library with the mobility initiative part of this grant. Analisa is taking on more hours to help with the low vision initiative. (Please spread the word on our Low Vision Fair in April).

Tele-health grant through The Office of eHealth Innovation and Colorado State Library. We have begun purchasing for this initiative.

Nederland Area History: new resource page on our website. Great work Kay Turnbaugh

OUR 2024 Annual Report: On our website

Reading Garden Stage We are working with Valentine Construction. The covering should be completed by mid-May.

Library Day at the Capitol: Nederland staff and patrons had a great showing in support of libraries. Thank you Tim for being one of our drivers!

Lions Club and Library Speech Program: Ruby Gustafson making it through BVSD!

Library Kickoff: Thursday, May 22 (rain date July 4)

5. New Business

- a. Scarlett Pontón de Dutton's Board term is up. John Eischeid made a motion to extend her term for three years with an option of extending to seven years, remaining as President for the indefinite future. Allie Marshall seconded the motion. Approved unanimously.
- b. Changing summer meeting time of NCL Board Meetings—Dave Powlison recommended we meeting the fourth Tuesday of each month, from May through August, instead of on Wednesdays. The board agreed to the change of days. There will be no board meeting in June.
- c. 2025-2028 Strategic Plan Community Survey Results

d. Goals for April 21st Strategic Planning Retreat (1pm-4pm, Lyons Library) , 3 hours. Two people from the state library will be there. Discussed what we want them to walk us through.

e. Discussed the Library survey.

8:09 PM. Adjourn.