

NCL Board Meeting

January 22, 2025

Present: Jessie Ansari, Scarlett Pontón de Dutton, John Eischeid, Elektra Greer, ~~Allie Marshall~~, Dave Powlison, Annie Thayer, Tim Rehder, Rick Rudstrom

1. Meeting called to order at 6:33
2. Public Comment, 6:30-6:45—None
3. Minutes from the board Meeting on December 4, 2024—approved
4. Reports

a. **NCL Board President’s Report:** Looking forward to an exciting new year, including the gala in February.

b. **NCL Foundation Report:** On track for the gala, discussed the sculpture, the foundation exceeded projected income in 2024 , mostly from book sales. Have \$9,000 for NCL programs for 2025.

c. **NCL Treasurer’s Report:**

November/December 2024 summary reports

All numbers in this summary are rounded to the nearest dollar

Presented at the January Board meeting on January 22, 2025

1. As of November 30, 2025 checking/savings totaled \$352,911 of which we had \$1,646 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$245,863 in Savings.
2. November 2024 total income was \$7,642 of which \$4,542 was from Total Property Tax Revenue, \$2,585 from Specific Ownership Tax.
3. November 2024 expenses totaled \$37,897. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$3,724 for Books and Materials, \$1,087 for Maintenance, \$2,094 for Payroll Taxes, \$25,285 for Wages, \$1,036 for Professional Fees, and \$1,594 for Program Development.

4. Net income for November was -\$30,256. Net income for fiscal year 2024 at the end of November is \$46,434.

December 2024

1. As of December 31, 2025 checking/savings totaled \$319,602 of which we had \$56,150 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$158,051 in Savings.
2. December 2024 total income was \$6,805 of which -\$139.04 was from Total Property Tax Revenue, \$2,324 from Specific Ownership Tax.
3. December 2024 expenses totaled \$40,114. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$2,226 for courier service, for \$2225 for Marketing and Design, \$2,074 for Payroll Taxes, \$25,044 for Wages, \$1,300 for Professional Fees, and \$3,032 for Program Development.
4. **Net income for December was -\$33,309. Net income for fiscal year 2024 at end of December is \$13,125.**

Director’s Notes: we can see from year-end expenditures that our numbers are trending toward what we anticipated for our 2025 budget and are in line with patron usage. Programming and facility use (meetings, computers, remote working) is continuing to increase along with the costs associated with this change in usage.

Please contact us with any questions. Respectfully submitted,

Annie Thayer, Treasurer
Jon Eischeid, In-coming Treasurer (February 2025)

d. NCL Director Report:

**NCL Director’s Report
January 22, 2025**

December Usage

December Usage	2024	2023
Physical Circulation of Materials	2937	3027

E-Materials Circulation	530	421
Door Traffic	2563	2124
Programming Numbers	298	201

Initial Annual Report Numbers

Annual Usage	2024	2023
Physical Circulation	35183	35691
All Program traffic	4979	4630
Door Traffic	35646	33694

December Programming

December traffic, programming and circulation was strong, especially our programming numbers. We also had a total of 122 children and adults sign up for our Winter Reading Program. Our Holiday storytimes and Noon Year's Eve party were our biggest attendance events of December. It was very exciting to have our first annual Nochebuena feast!

January Programming

Our Sunday Stuff Hospital event was the second busiest Sunday in my memory (second to Pie Daze) bringing 78 people through our doors in four hours.

The library is partnering with the Nederland Area Historical Society for a January 27 Book Launch, The Story of Ghost Town Caribou.

We are also partnering with the Lions Club to host a Youth Speech Competition, March 2nd, with monetary prizes. This is a great opportunity for Nederland area youth to practice public speaking.

Analisa is taking the lead on a potential new partnership with Coal Creek Canyon families and Canyon cafe to create a drop-off/pick up location for NCL materials. A patron made the request and we are looking into logistics and cost. There would be a small fee for patrons for this service (since Coal Creek Canyon is not our library service area), but we have quite a few families that come to our library since we are their closest library.

We are hosting a Books & Brunch for Staff on February 2nd, in lieu of a Holiday staff party (everyone was too busy!).

This Thursday evening (January 23rd) Live Trivia night in support of Library Foundation.

Annual Report

Jessie and I are working on the library's Annual report and Public Library Annual Report; these will be ready for the public by the end of February. It's great to see from our preliminary numbers that investing in staff pays off in programming attendance and library visits.

SB 24-131 "Prohibiting Carrying Firearms in Sensitive Spaces"

For several years, Library staff and Board members have discussed the pros and cons of signage at our front regarding Firearms. After discussions with our attorney and library peers, I would now recommend signage that clearly states both open and concealed carry is prohibited at NCL (and in the parking lot, also covered by SB 24-131). Below is an excerpt from my email with our attorney.

From Lyons Gaddis:

The Library District would be covered by the prohibition and regulation rights contained in SB24-131 and the statutes references therein. While not a "Special District" the Library District is a "local government" as defined in SB24-131 as the Library District is a "political subdivision of the state". There are some varying degrees of specificity through Colorado law when "public entity" or "local government" is defined, but the catch all phrase that is always usually included is "political subdivision of the state". Both Library Districts and Special Districts fit that term, so even though "Special District" is specifically listed the definition of Local Government in SB24-131, since it also includes the catch all "political subdivision of the state" the Library District is also covered.

HVAC discussion

Library Day at the Capitol

Advocacy information for our 2025 Library Day at the Capitol will be coming soon. This will be my last year as the Colorado Association of Libraries, Legislative Committee co-chair and it's exciting to see how much our advocacy efforts in the state are growing. I hope some of you can join us in-person on Wednesday, March 26th and please spread the word to anyone you know interested in supporting libraries and intellectual freedom.

5. New Business

- a. 2025-2028 Patron Strategic Plan Community Survey—draft will be emailed to the board for response this week. Plan is to go public with it asap.
- b. Reading Garden Rental Policy—Discussed and approved with edits.
- c. Prohibiting Concealed Firearms in the Library SB 24-131—discussion held, decision was tabled
- d. Colorado Association of Library, Legislative Committee, Library Day at the Capitol: Wednesday, March 26th. (8am!)
- e. Board member Rick’s Rudstrom’s term is up now, but willing to continue on the board for another six months. Motion made and approved to extend his term. Voting in favor: Scarlett Pontón de Dutton, John Eischeid, Dave Powlison, Annie Thayer, Tim Rehder. Voting against: none.
- f. Discussion of a Memorandum of Understanding between Bill Ikler and the Nederland Library Foundation/Nederland Community Library District about a Bookman sculpture for the library front foyer, in memory of Hughes Moir, one of the library founders. This is a gift from the Foundation, which received donations in Mr. Moir’s name to the Nederland Library.
- a. Reviewed library privacy/confidential patron policy that is on our website. No action taken

8:01 PM. Adjourn.