

NCL Board Minutes

April 24, 2024

6:30PM

(If needed, please contact the library for remote participation information.)

Rick called the meeting to order at 6:30.

Attendees: Andrew, Rick, Annie, Scott, Elektra, Jesse

Public, potential new Board members: John Eischeid, and Tim Rehder

Absent: Allie, Lisa, Scarlett

1. Public Comment, 6:30-6:45 (15 minutes)
2. Minutes from the Board Meeting on March 20, 2024. Scott moved to approve. Rick seconded. All in favor.
3. **Reports**
 - a. President's Report
 - b. Foundation Report

Book sale on Saturday, April 27, for Nederaldays. The sale may be canceled due to weather. Getting ready for the Farmers Market to start again. John has served on the Foundation and will serve as a liaison with the Foundation when he becomes a Board member.

- c. Treasurer's Report

February

1. As of February 29, 2024 checking/savings totaled \$384,736 of which we had \$13,204 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$266,131 in Savings.

2. February 2024 total income was \$ 169,093 of which \$162,459 was from Total Property Tax Revenue, \$4,306 from Specific Ownership Tax, and \$1,900 from grants and the Sister City Exchange.

3. February 2024 expenses totaled \$40,109. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$2,424 for Books and Materials, \$1,357 for insurance, \$2,932 for maintenance (of which \$1,809 was for the HVAC system), \$2,148 for Payroll Taxes, \$25,931 for Wages, \$1,818 for Program Development, and \$1,851 for Professional Fees.

4. Net income for February was \$128,992. Net income for fiscal year 2024 at end of February is \$78,885.

March 2024

5. As of March 31, 2024 checking/savings totaled \$409,936 of which we had \$28,800 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$275,735 in Savings.

6. March 2024 total income was 71,772 of which \$67,413 was from Total Property Tax Revenue, \$2,188 from Specific Ownership Tax, and \$5,250 from grants and the Sister City Exchange.

7. March 2024 expenses totaled \$47,197. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$8,326 for Books and Materials, \$4,899 for maintenance (of which \$3,095 was for the HVAC system), \$2,224 for Payroll Taxes, \$26,852 for Wages, \$1,412 for Program Development, and \$1,086 for Professional Services.

8. Net income for March was \$24,575. Net income for fiscal year 2024 at end of March is \$103,459.

ADDITIONAL NOTES per Budget vs actuals report: 1) Director under-calculated and under budgeted annual CSD Liability costs. We will underspend in programming (or apply for programming funds through a grant) to make up the difference. Extra liability was also added to cover the reading garden which will be an active programming space going forward. 2) High maintenance expenses include expenses for HVAC which are a carry-over from 2023 and covered by additional funds appropriated for this purpose in 2023.


d. Director's Report

NCL Director's Report

April 23, 2024
















Library Usage



2023 Annual Report by the numbers:

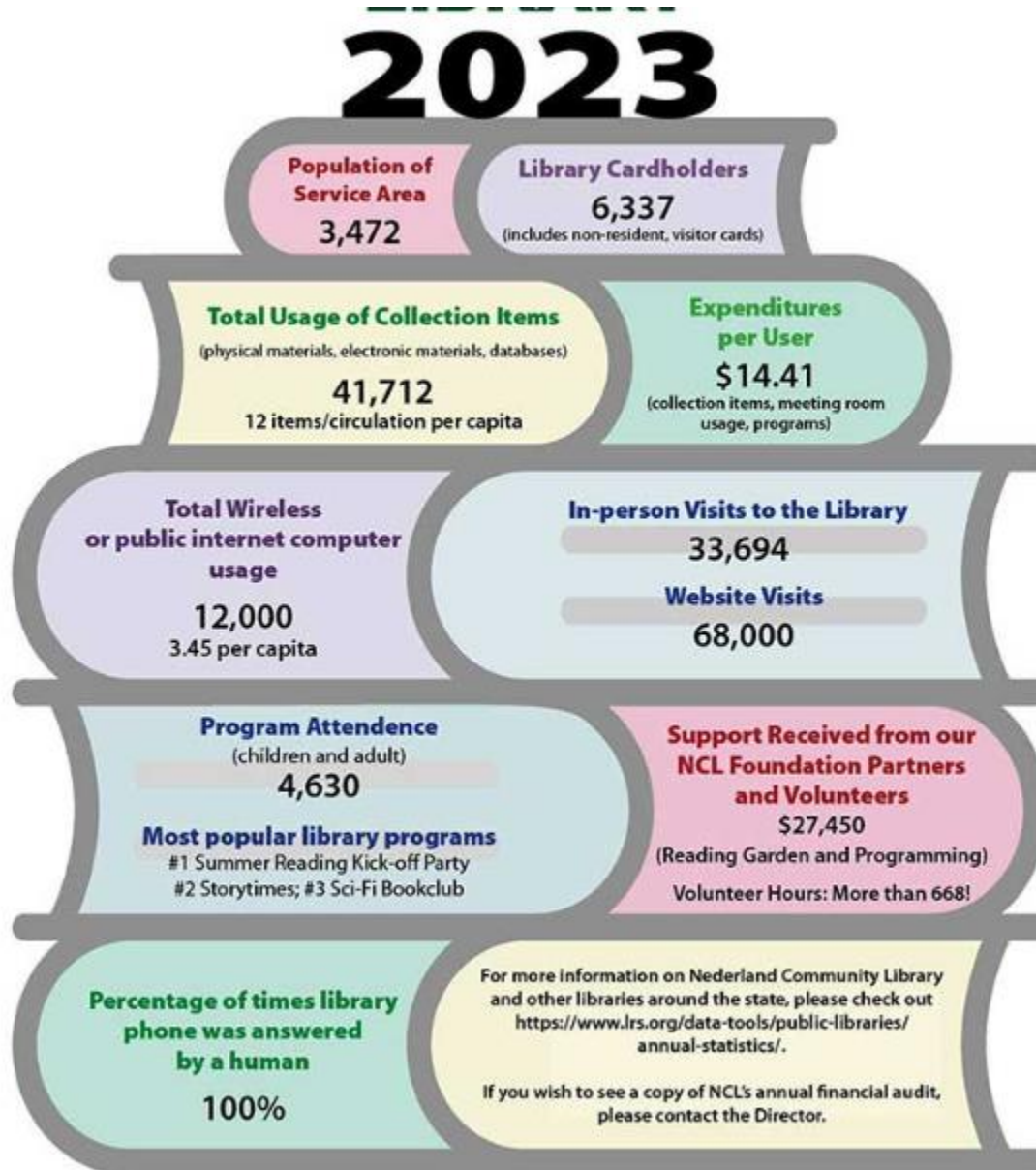


NEDERLAND COMMUNITY

Annual Report 2023

 The library had 2,808 open hours!	 6,337 people have a card at our library	 33,694 people walked through our doors last year	 The collection contained 43,229 items	
 Print materials totaled 19,181	 Physical videos totaled 2,187	 7,538 e-materials borrowed	 Contributing to a total of 41,712 checkouts!	
 We lent our items to other libraries 3,319 times	 5,000 uses of public computers	 12,000 WiFi sessions	 Your library is one of more than 112 public libraries in Colorado with more than 263 locations. Statewide in 2022, people visited libraries more than 17 million times and checked out more than 53 million items.	
 And brought in 4,349 items upon patron request	 167 total programs offered			 4,630 people attended in total!
<p>(303) 258-1101 200 HIGHWAY 72 NORTH NEDERLAND, CO 80466 https://nederland.colibraries.org/</p>				



January-March 2024

Current library usage is steady and similar to 2023 at this time. We have seen small dips in circulation of physical items, which is balanced out by an increase in e-items. Programming attendance and circulation of our Experience Backpacks, Puzzles, and Toy Backpacks is

strong. We anticipate excellent participation in our Summer Reading Program and future Reading Garden events.

Web Accessibility

We are in the process of becoming compliant with Web Content Accessibility Guidelines by July of this year. We have our process and contact information for our accessibility officer posted on our website.

Summer Reading Program Kick-off Party: Thursday, May 23rd from 4-7PM. Please let me know if you can help out, either a 3 to 6 shift or a 5 to 8 shift.

Reading Garden: Seeding and planting should be beginning in May.

Reading Garden Fencing: I strongly suggest we revisit the idea of inexpensive (yet attractive) 4ft. fencing for the Garden. I feel this way for 3 primary reasons: 1. ensuring our community is using it for its intended purpose 2. keeping it clean from dog feces and other trash 3. keeping it secure for when we possibly rent it out to community groups.

Closing the Library May 20th and 21st for a staff work day and library reshelving project. Although it is not uncommon for libraries and schools to close for staff days and remodeling days, we've not done so in my tenure. I feel it's necessary to do so now because we have a remodel project underway and staff needs time to get everything in order before the busy days of summer. We'll let our community know of our changes in hours and we'll allow our meeting room to be used for groups that have already reserved it. Patrons will still be able to pick up their holds.

International Exchange

Please let me know if you think you'll be in town July 2nd and/or July 4th to officially meet our Dutch delegation!

AED purchase—the library will be purchasing an AED, as suggested by NFPD.

Colorado Library Director Retreat I will be attending May 15 and 16th. There's been A LOT going on in the Library world this year, including potential new legislation to protect library collections and librarians.

Mark your calendars for the Ned 150 events, August 1-4th.

4. New Business

- a. Web Content Accessibility Guidelines—Jess Ansari

b. Solicitation Policy

Moved to next meeting.

b. Reading Garden updates: next stages—Scott and Elektra

Scott provided the Board an update. The landscaping contractor will be on site in June to do plantings and irrigation. Scott is working on getting an electrician and moving other aspects of the project. Decisions will need to be made on bench and boulder locations. Scott is going to look into installing sod vs planting seed. Elektra brought up her recommendation about installing a boundary highlighted in her Directors report which was supported by the Board.

Scott asked if the Board would support having Sherpa or another contractor to install sod instead of grass seed this year if it was \$10,000 or less. Board members present supported that but Annie wanted some additional questions answered by the contractor about how quickly sod could be open for foot traffic. . Elektra also has authority to make project decisions as long as it stays within budget.

c. Ned 150—Library, Mining Museum, Historical Society collaboration

Not discussed.

d. New Board member vote—Jon Eischeid

Moved to next meeting.

Rick adjourned the meeting at 8:09 p.m.