

February 28, 2024

6:30 PM

NCL District Board Meeting

(If needed, please contact the library for remote participation information.)

Lisa called the meeting to order at 6:30.

Attendees: Lisa, Andrew, Rick, Annie, Scott, Scarlett, Elektra, Jesse

Public, potential new Board members: Lee, John, Dave, and Dave

Absent: Allie

1. Public Comment, 6:30-6:45 (15 minutes)
2. Minutes from the Board Meeting on January 8, 2024

Lisa made a motion to approve. Scarlett seconded. All in favor.

3. Reports

b. Foundation Report

The Foundation's second annual mini-Gala raised over \$5,000 for the library's reading garden! Great work for only their second formal fundraising event.

c. Treasurer's Report

Year End 2023

1. As of December 31, 2023 checking/savings totaled \$301,744 of which \$65,962 was in Checking, \$82,390 in our Tabor Reserve Fund, \$18,011 in Land Development, \$5,000 in our Long-term Maintenance fund, and \$120,380 in Savings.
2. Total assets at the end of the year, including buildings, land, and equipment were \$2,468,132.
3. Net income for fiscal year 2023 was \$62,837.
4. In April 2023, the Library Board approved a Resolution to appropriate sums of money from our Land Development Fund, along with additional funds from the Library Foundation, to begin work on our East Property Reading Garden. These additional funds are reflected in the Beginning Fund Balance and were used to support staff time and a contract with Sherpa Landscaping. At this same time, the Library Board also approved a Resolution to appropriate sums of money from our

Long-term Maintenance Fund to upgrade our HVAC system. These additional funds are also reflected in the Beginning Fund Balance.

5. The library received several grants throughout the year that enabled it to increase its programming offerings and spend more on adult and youth programming.
6. Property tax received for our General Fund was slightly less than anticipated due to several properties in an abatement process.

January 2024

1. As of January 31, 2024 checking/savings totaled \$251,936 of which we had \$37,171 in Checking, \$82,390 in our Reserve Fund, \$18,011 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$99,364 in Savings.
2. January 2024 total income was \$ 13,289 of which \$7,164 was from Total Property Tax Revenue, \$1,818 from Specific Ownership Tax, and \$4,100 from grants and the Sister City Exchange.
3. January 2024 expenses totaled \$63,097. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$3,730 for Books and Materials, \$8,854 for insurance, \$7,730 for maintenance (of which \$17,185 was for the HVAC system), \$1,794 for Payroll Taxes, \$21,669 for Wages, and \$6,067 for Program Development (of which \$3,823 was for the International Sister City Exchange).
4. Net income for January was -\$49,808. Net income for fiscal year 2024 at end of January is -\$49,808.

d. Director's Report

Library Usage—below are some of our key annual report numbers for 2023. All the key performance indicators will be available by March through our Public Library Annual Report submitted to the State.

Circulation of materials	2023	2022
Circulation of Physical items	35, 691	33, 106
Circulation of e-materials	5777 (Overdrive) + 244 (Cloud Library)=6021	5, 881
Circulation of Experience Packs and Toy Backpacks	1701	1563

Annual visits	33, 694	36, 720
Onsite Programming Attendance—adults	565 onsite; 289 offsite (Sci Fi bookclub + trivia)=854	310
Onsite Programming attendance-children/family	2544	2695
Outreach programs	867 (70% from outreach to NMSHS)	
Number of sessions of public internet usage	5000	7500
Annual wireless sessions	14,000—WOW!	4000
Website visits	68,000 page views; 146,000 “events” usage	43,000

Staff and staffing costs

Welcome Jessie Ansari, our new Assistant Director!

Personnel costs increased last year as we attempted to keep pace with the increasing demand for in-person programming. This year we are slightly changing our programming model and will be reducing the amount of hours we pay staff to facilitate programs, and, instead, we will be contracting more with local talent. Except for our core programs (storytimes, bookgroups, family programs), we will now be charging a small fee to help offset snack and crafts costs.

Technology

Matt is currently updating staff computers. The Director’s work laptop will need replacing soon (it’s over seven years old).

Safety and Security

January has been a mostly calm month at the library.

HVAC system updates

Our new boiler was installed and updates to controls have begun. A glycol leak in the system was detected and Timberline will be sending us a quote on having that fixed.

Pocket Park/Reading Garden

The Foundation's second annual mini-Gala raised over \$5,000 for the library's reading garden! Great work for only their second formal fundraising event.

International Exchange

Our International Exchange webpage will be going live soon. The program is going very well; airline tickets have been reserved and homestay families are all set.

Colorado Library Legislative Day—March 13th

Staff, and local library youth (including some of our International Exchange students) will be going to the Capitol on March 13th to meet with legislators and talk about the importance of libraries. Scarlett and Susie Kelly will also be joining us. We have secured seating again on the House floor through Representative Amabile.

Please consider writing to our legislators in support of additional state funding for libraries. We received our requested amount last year and can do it again! I'll be sending out talking points

4. New Business

a. Welcome Jessie Ansari, Assistant Library Director

Jesse started two weeks and started on big projects: (1) re-energizing the youth non-fiction section, (2) weeding the library's CD collection that has low circulation to make room for higher circulation items, (3) researching how other libraries organize their non-fiction section. Programming includes parents night out, afterschool STEAM program, spring reading program, a book face challenge for older adults, a summer reading program, Nederland's 150th anniversary. Jessie will serve as a notary again for the library. Lisa thanked Jesse for everything she has done for the library.

b. Board membership and extending terms

Andrew made a motion to extend Lisa Ryder's Board membership through July and Annie's Board membership through September. Scott Papich seconded the motion.

Andrew Bliss's membership will end in April. Scott Papich's membership ends in September.

b. Reading Garden—next stages, Scott Papich

Scott is pleased with progress on the Reading Garden. Seed/sod will be planted in the bare area, trees will be planted, electrical will be run to the stage, and flag stone benches will be installed. Scott views this work as phase two of the Reading Garden. Better access to the creek could be



200 Hwy 72 N, PO Box 836, Nederland, Colorado 80466 • 303-258-1101 • nederland.colibraries.org

a third phase of the project. Scott expects the space to be usable in mid/to late summer. Elektra and Jessie are considering a grand opening event for the space. Baby goats and miniature donkeys are required at this event. Scott mentioned that the stage may need a sun shade. Scarlett suggested an outdoor movie screen. Elektra mentioned the potential of public art.

Lisa made a motion to adjourn the meeting at 7:58 pm.