

July 26, 2023

6:30 PM

NCL District Board Meeting

Attendees: Elektra Greer, Lisa Ryder, Rick Rudstrom, Scarlett Ponton de Dutton, Scott Papich, Annie Thayer, Allie Marshall, and Andrew Bliss

Lisa called the meeting at 6:32 p.m.

1. Public Comment, 6:30-6:45 (15 minutes)
2. Minutes from the Board Meeting on June 21, 2023: Lisa moved to approve the minutes. Scarlett seconded.

3. Reports

c. Treasurer's Report

June, July, and August Treasurer's Reports will be included in the September Board Meeting Minutes.

d. Director's Report

NCL Director's Report

July 26, 2023

Library Usage—All our key performance indicators are right on track; very similar to May's numbers.

Physical Items circulation: 4530 items

E- Circulation: 495 Checkouts (281 ebooks, 214 audiobooks, 0 videos);

Door Traffic: 3469

Space Exhibit: Kiosk usage: 1,001 sessions in 7 weeks (waiting on data from one of them); which one do you think has had the most usage? Location or content?

Early Literacy/Toy Kits: Our #1 circulating item this month!

Facilities and IT: Parking lot has been filled and graded—very happy patrons!

Programming

Summer Reading is on track to end with slightly higher participation numbers than last year.

Space Science Exhibit interactions have exceeded expectations, although, our children's program numbers for the exhibit have been disappointing so far (not as many camp visits or

attendance at programs). Summer is a very hard time to predict when to host children's programs.

Staffing: In August, four of our staff members (one-third of our team!) will be leaving the library for new positions and/or college. Though the loss will most certainly be felt, the good news is the library will be strengthening community partnerships; two of our staff members have accepted leadership positions with Nederland-based nonprofits. I anticipate we will be able to fill our vacancies relatively quickly. It is also the opportunity to restructure staffing (which has been under consideration for a while).

Programming

Summer Reading is on track to end with slightly higher participation numbers than last year.

Interactions with our Space Science Exhibits have exceeded expectations, although our children's program numbers for the exhibit have been lower than expected (not as many camp visits or attendance at programs). Summer is a very hard time to predict when to host children's programs.

NAHS (Nederland Area Historical Society) has chosen to take a different approach to their digitization efforts and so I suggest at our next meeting to have a public resolution to adjust our 2023 budget to reflect that we will not be receiving a NAHS grant.

Save the Date: Friday, August 25th Staff and Volunteer Appreciation Event: Gateway Fun Park!

4. New Business

a. Budget Amendment re: NAHS grant funds

Elektra is going to confirm but it was discussed that a budget amendment may not be needed at this time.

b. Pocket Park Updates, Scott Papich

The selected contractor gave a verbal commitment to start work in September or October. The quote was also updated to separate the work by phase. The library is only moving forward with the first phase which consists of the hardscape stage. The grass lawn and any work near the creek will be considered for future phases.

c. New staff hires

Several people are interested in filling upcoming staff vacancies.

d. Data Breach Response Library Policy

Policy is currently being drafted and will be shared with the Board at a future meeting.

e. Program Policy

Policy is currently being drafted and will be shared with the Board at a future meeting.

Lisa adjourned the meeting at 7:47 p.m.

8:00 PM. Adjourn.