

**June 21, 2023**

**6:30 PM**

**NCL District Board Meeting**

Attendees: Elektra Greer, Lisa Ryder, Rick Rudstrom, Scarlett Ponton de Dutton, Scott Papich, Annie Thayer, Allie Marshall, and Andrew Bliss

1. Public Comment, 6:30-6:45 (15 minutes)
2. Minutes from the Board Meeting on May 23, 2023

Lisa moved to approve the minutes. Rick seconded. Motion approved.

3. Reports

b. Foundation Report

Elektra reported that the Foundation delivered a \$15,000 check to the Library to go towards development of the Pocket Park.

c. Treasurer's Report

**April**

1. As of April 30, 2023 checking/savings totaled \$ 463,316 of which we had \$15,299 in Checking, \$82,390 in our Reserve Fund, \$50,000 in Land Development fund, and \$30,000 in our Long-term Maintenance fund, and \$285,627 in Savings.
2. April 2023 total income was \$89,963 of which \$83,231 was from Total Property Tax Revenue, \$2,056 was from Total Specific Ownership Tax, and 4,172 was from a grant.
3. April 2023 expenses totaled \$57,052. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$1,617 for Books and Materials, \$3,196 for Equipment, \$2,234 for Maintenance, \$1,295 for Payroll Taxes, \$23,102 for Wages, \$4,288 for Professional Fees, \$1,983 for Program Development, and \$1,433 for utilities.
4. Net income for April was \$32,911. Net income for fiscal year 2023 at end of April is \$145,604.

## May

1. As of May 31, 2023 checking/savings totaled \$526,420 of which we had \$90,108 in Checking, \$82,390 in our Reserve Fund, \$1,000 in Land Development fund, and \$5,000 in our Long-term Maintenance fund, and \$347,922 in Savings. Note that \$49,000 was moved from the Land Development fund to checking for projected expenses for the east property development of the new pocket park, and \$25,000 was moved from the Long-term Maintenance fund to checking for projected expenses for the HVAC upgrade/repair.
2. May 2023 total income was \$103,809 of which \$100,365 was from Total Property Tax Revenue, \$1,927 was from Total Specific Ownership Tax, and \$1,068 was from a grant.
3. May 2023 expenses totaled \$40,705. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$3,603 for Books and Materials, \$4,031 for Maintenance, \$1,978 for Payroll Taxes, \$23,892 for Wages, \$2,368 for Program Development, and \$1,102 for utilities.
4. Net income for May was \$63,103. Net income for fiscal year 2023 at end of May is \$208,708.

### d. Director's Report

#### **NCL Director's Report**

June 21, 2023

**May Library Usage**—all our analytics show we are officially “back” from COVID, with most of our usage numbers higher than pre-COVID years (about 10% higher).

**Physical Items circulation:** 4778 items (30% jump from last month);

**E- Circulation:** 439 Checkouts (245 ebooks, 194 audiobooks, 0 videos); similar to last month

**Door Traffic:** 3425 patrons; big jump from April due to May SRP Kick-off event (771 people)

**FB:** FB engagements: 3,299 (average for us)

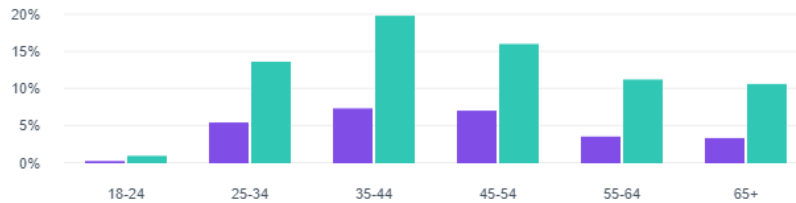
FB audience as of May, 2023

## Audience

[Create a post](#)

### Age and Gender

Men 27.30%  
Women 72.70%



### Location

Cities

Countries

Nederland, CO	403
Boulder, CO	123
Denver, CO	59
Rollinsville, CO	54
Longmont, CO	35

[See more](#)

Your data will be available within the next 24 hours. Please check back later.

**Facilities and IT:** Locks have been installed in our bathrooms and so far, patrons and staff are adapting well.

I am continuing to research a strategy for moving forward with our HVAC system.

### Safety and Security

Despite the very busy month for foot traffic (Space Science Exhibit and rainy weather!!!), we had no safety/security issues this month.

### Programming

Our Space Science Exhibit is going very well, despite a slightly bumpy start getting it set up (storage issues!).

Summer Reading Program: we currently have 291 readers signed up and will meet (if not exceed) our numbers for last year (slightly over 300).

Sci-Fi book club is going so strongly, we're branching out to BDT sci-fi movie nights!

#### 4. New Business

a. MOU with Special District Association Insurance Pool (CSD Property & Liability Pool), moving forward on new coverage that includes volunteer coverage.

Lisa made a motion to enter into an MOU with the Special District Association Insurance Pool and withdrawal from the existing insurance policy. All in favor.

b. Discussion of East Property/"Pocket Park" public feedback.

Elektra provided a summary of public feedback which was reviewed by the board.

c. Contract between Library District, Library Foundation, and Sherpa

Landscaping.

Annie made a motion to move forward with Sherpa's landscaping up to \$70,000, with a decision on creekside improvements to be made at a later date. Scott seconded the motion. All in favor.

d. Executive Session: staff compensation discussion.

Lisa made a motion to enter into an Executive Session. Scarlett seconded.

An executive session of the District Board of the Nederland Community Library convened at 7:30 p.m. on June 21 pursuant to Section 24-6-402(4)(b) C.R.S. for the sole purpose of discussing personnel matters. Attending were Board members Lisa Ryder, Rick Rudstrom, Scarlett Ponton de Dutton, Scott Papich, Annie Thayer, Allie Marshall, and Andrew Bliss. The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b) C.R.S. The Board did not adopt any policy, position, resolution, rule, regulation or take any formal action. The executive session meeting was adjourned at 7:45 p.m. and we reconvened in regular session.

Scott made a motion to increase the Director's salary to \$75,000 effective on the pay period beginning July 1 and to a minimum \$83,000 effective January 1, 2024. Annie seconded the motion. Approved.

Lisa made a motion to end the meeting at 7:52 PM. Meeting adjourned.