

**February 28, 2023**

**6:30 PM**

**NCL District Board Meeting**

*(If needed, please contact the library for remote participation information.)*

*Lisa called the meeting to order at 6:31 p.m.*

1. Public Comment, 6:30-6:45 (15 minutes)
2. Minutes from the Board Meeting on January 25, 2023

Lisa motioned to approve the minutes. Rick seconded.

3. Reports

**NCL Director's Report**

February 28, 2023

**Foundation Liaison Report:**

The Foundation made close to \$900 at their Valentine's Gala—they consider it a huge success. They plan on it becoming an annual fundraiser.

The Foundation is planning on a Busey Brews fundraiser in March, details coming soon.

**Facilities and IT:** We are working on installing a water bottle refilling station in place of our outdated water fountain.

**Library Usage**

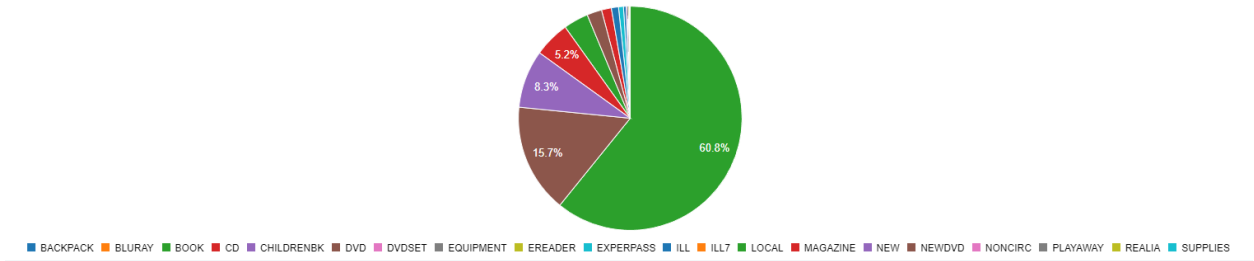
**Physical Items circulation:** 3247 physical items; small increase (about 5%) from January of previous years.

**Patron E- Circulation:** 229 ebooks; 236 e-audiobooks; (small increase)

**Door Traffic:** 2792 in January and already 2582 in February (not counting this week). 10 % increase from January/February of previous years. Meeting room bookings are continuing to increase (following state and national library usage trends).

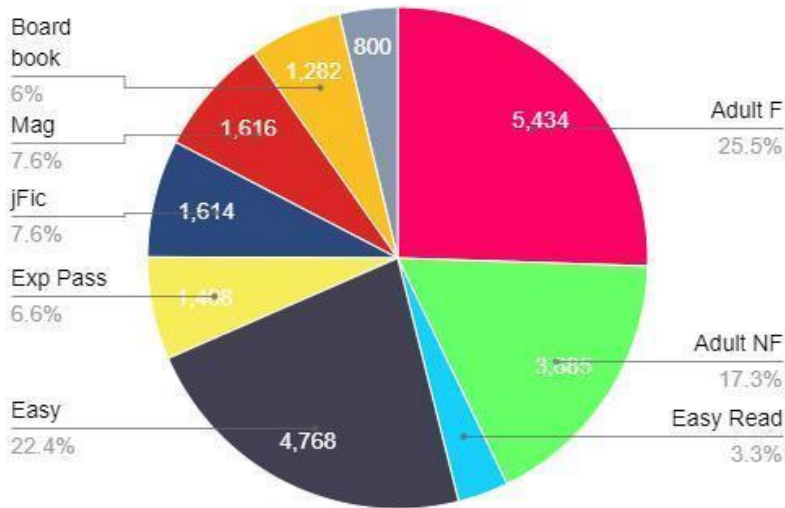
**FB Reach:** 4,112 reach!

**Data Points: 2022 Circulation by Item Type**



**Circulation by Shelving Location/Content**

**Pie Chart**



### Programming and Outreach

Our Nederland Area Historical Society partnership formally launched in February; it was wonderful to see so many community members coming to the library to look through NAHS documents. We are researching having Kay Turnbaugh become the project manager for overseeing both the digitization work and continuing with our oral histories program. She will be paid from NAHS grant funds. We will be working closely with the Boulder Carnegie Library and hope they will be able to be the main repository for NAHS physical items, once we have digitized them.

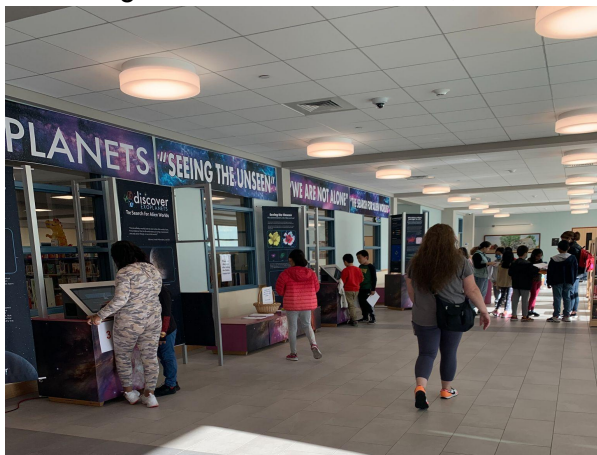
All of our adult and children's programs are having great attendance numbers. We have a wide range of programs scheduled for March, from a Winter Break Scavenger Hunt, to a Timed Puzzle-completing competition. Our Sci-Fi bookclub, Knitting, and speakers programs continue to be very popular (Arctic Exploration speakersold out for this Wednesday).

### **NASA Space Science Institute ExoPlanets Exhibit coming in June!**

The library will be hosting this amazing opportunity for our community. We are working in partnership with Wild Bear to host the exhibit and it will be at our library from June through September, 2023. Our Summer Reading Program will be centered around Space Exploration and this program comes with many hands-on learning opportunities for our youth. Please save the date for our **Summer Reading Program Kick-off: Thursday, May 25th, 4 to 7PM!**

The traveling Space exhibit is also an opportunity to re-envision usage of our space. We are going to be removing one of our Patron PC computer pods (patron PC computer usage has dramatically dropped over the past 10 years; more than half of patron computer usage is on their own devices/laptops), to create more space for traveling museum exhibits and makerspaces.

Our configuration will look different, but here's a general idea of what we will be receiving:



### **2023 Public Library Annual Report**

I am finishing up our Annual Report for the State and this year I will be publicly posting some of the data more visibly on our website. In the past, our annual report has been narrative-style; this year, we're going to use many more charts and graphics.

### **Citywide Bank Branch Closing**

I am researching changing our banking to a more community-based credit union. Citywide banks have been very disappointing on many levels (customer service, low interest rates), but we worked with them because they had a local branch. Now that they no longer have that and I'll have to drive to Boulder to make deposits, it's time to research new opportunities.

### **Safety and Security:**

The past two months have been very quiet in terms of security issues.

### **Nederland Sister City International Student Exchange**

I will be in the Netherlands at our Sister City Library the week of March 20th, meeting with their CEO and staff, visiting classrooms and getting to ride on one of their Bibliobuses



### **March Library Advocacy Events**

I will be in Washington D.C. on March 8th and March 9th, meeting with Senator Bennet, Representative DeGetter, and several others.

March 13th is Colorado Lobbying Day for Libraries and I have been able to secure seats on the House Floor for our Mountain Coalition for Youth, as well as some one-on-one time with Representative Amabile.

### c. Treasurer's Report

#### January

1. As of January 31, 2023 checking/savings totaled \$319,192 of which we had \$27,109 in Checking, \$82,390 in our Reserve Fund, \$50,000 in Land Development fund, and \$30,000 in our Long-term Maintenance fund, and \$129,694 in Savings.
2. January 2023 total income was \$39,360 of which \$26,389 was from Total Property Tax Revenue, \$1,972 was from Total Specific Ownership Tax, and \$10,000 was a carryover from 2022.
3. January 2023 expenses totaled \$37,927. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$2,551 for Books and Materials, \$2,338 for Maintenance, \$1,894 for Payroll Taxes, \$22,874 for Wages, \$2,116 for Professional Fees, \$2,399 for Program Development, and \$1,611 for utilities.
4. Net income for January was \$1,433. Net income for fiscal year 2023 at end of January is \$1,433.

#### 4. New Business

Scott made a motion to add putting 2022-2023 carryover into the Land Development Fund and Long Term Maintenance Fund onto the April Agenda with \$21,000 for each line item. Rick seconded. All in favor.

Scott will get quotes to construct a pocket park on the east property.

Andrew volunteered to get a quote to hire an outside firm to develop a long-term maintenance budget for the Library.

Scott made a motion for the Board President and Treasurer to assist the Director in changing banks from Citywide Bank to another bank. Lisa seconded the motion. All in favor.

Scarlett made a motion to approve the revised Materials Reconsideration Policy presented by the Director. Annie seconded the motion. All in favor.

a. Space Science Institute Exo-Planets Exhibit, June-September 2023

b. Growing Readers Together Grant Award

Lisa adjourned the meeting at 8:35 p.m.



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8:30 PM. Adjourn.