

**April 4, 2023**

**8:00 PM**

**NCL District Board Meeting**

*(If needed, please contact the library for remote participation information.)*

*Lisa called the meeting to order at 8:03 p.m.*

1. Public Comment (15 minutes)

No public comment.

2. New Business

- a. Lisa made a motion to retain Scarlett Ponton de Dutton for another two year term. Rick seconded. All in favor.
- b. Discussion of potential April 26 th Board meeting Budget Amendment to transfer funds from unrestricted Savings reserves to HVAC maintenance fund to upgrade HVAC software (\$20,000 estimate).

The Board agreed to increase the 2023 Maintenance budget line item by \$25,000 using funds from the long-term maintenance budget fund. This budget change will be voted on at the next meeting in April.

- c. Discussion of potential April 26th Board meeting Budget Amendment to transfer funds from either unrestricted Savings reserves or Restricted Land Development Reserves to Land Development fund to match Foundation Donation of East Property Pocket Park Funds.

Scott provided an update on the East Property Pocket Park. He is hosting a site walk at 2:30 p.m. on April 7 with a potential landscaper, Native Edge Landscapes. Sherpa Landscaping provided a quote for \$61,000 and could execute the work in June or July 2023. Construction would take four weeks. The Board plans to vote on moving \$50,000 into the 2023 budget from the east property development fund and select a contractor for the work on April 26. Scarlet and Elektra will provide an update to the Library Foundation on April 19.

- d. The Library will be hosting a dinner for officials from the Library's sister library in The Netherlands on May 16th.



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- e. Elektra shared a promotional video developed by Shayna, a Library employee.

Lisa adjourned the meeting at 9:04 p.m.