

Nederland Community Library District
Board of Trustees Meeting Minutes
December 6, 2022
The meeting was called to order at 6:36 p.m.

ROLL CALL

Present: Scarlett Ponton de Dutton, Scott Papich, Andrew Bliss, Lisa Ryder, Annie Thayer, Allie Marshall, Rick Rudstrom

Library Staff: Elektra Greer, **Jessie Ansari**

PUBLIC COMMENT

MINUTES

Lisa motioned to approve the October 26 meeting minutes. Scarlett seconded. Motion passed unanimously.

REPORTS

NCL Director's Report

December 6, 2022

Foundation Liaison Report: The Foundation will be fundraising at the HMM this weekend and today is Colorado Gives Day and we've been cross-promoting.

Facilities and IT: We have not had a maintenance walk-around of the building yet. Contractors everywhere are overbooked.

Library Usage

Physical Items circulation: Averaged 2950 since October meeting; a nice jump in Children's materials circulating over the Thanksgiving Holiday.

Patron E- Circulation: 451 Checkouts (200 e-audiobooks; 251 ebooks; 0 videos; October 15th-through November 15th). Numbers seem to be picking up for the Holiday and Winter month.

Door Traffic: We have been averaging 514 patrons a week!!!! Excellent traffic.

FB and YouTube: Engagements steady, except a big drop in #Songs and we will be sunsetting that for a while and recreating the program as #StoriesfromtheStacks, with interviews with local authors.

Programming and Outreach

All of our programs have had strong attendance except for #SongsfromtheStacks. We will be taking a break from that at the end of this year and beginning #Storiesfromthestacks with local authors and historians.

Our Tarot Journaling Program was so popular we're adding more sessions in January and February.

We are hosting our Winter Reading BookClub again this year (and hoping for some prizes from Eldora).

Our Crazy 8's After School program has new sessions for January 2023.

Our Sci-Fi bookclub is still growing (over 20 participants); major congratulations to Austin and his outreach up at Eldora.

Nederland Area Historical Society, grant funds and partnership

NAHS has honored us with a \$15,000 grant to digitize and provide public access to their collection. Jessie Ansari will be overseeing the digitization project; we will be hiring contract staff with digitization and meta-data experience. We will also be reaching out to the State Library for support.

Holiday Mountain Market

We hope to see everyone there!

Safety and Security: Things have quieted down considerably. Mental Health Partners has been able to fill some vacant positions and I believe this is really helping our Mountain Community. Along with the library, there are several places in the Town that are now providing excellent mental health resources.

Nederland–Nederland/Netherland Summer Student Exchange

Scarlett, myself and Jessie are having a meeting with some of our counterparts tomorrow morning.

Treasurer's Report

October

1. As of October 31, 2022 checking/savings totaled \$394,107 of which we had \$57,515 in Checking, \$82,390 in our Reserve Fund, \$50,000 in land development fund, and \$30,000 in our long-term maintenance fund, and \$174,202 in Savings.
2. October 2022 total income was \$8,840 of which the majority was from: \$3,646 from total Property Tax Revenue, \$2,183 from total Specific Ownership Tax, and \$2,100 from a Foundation donation.
3. October 2022 expenses totaled \$39,869. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$3,377 for

books and materials, \$3,334 for equipment, \$1,963 for maintenance, \$1,629 for payroll taxes, \$22,897 for wages, \$1,316 for Professional Fees, and \$1,596 for Program Development.

4. Net income for October was -\$31,028. Net income for fiscal year 2022 is \$113,579.
5. **2023/23 Budget:** As of 12/5/22, we have received 99% of the income we budgeted for. Total expenses at this time are about \$125,000 under the budgeted amount or at about 79% of budget, with December payroll and other December expenses still outstanding. Areas of the budget that we under estimated were Experience Passes and Office Supplies. Areas of the budget that have not been utilized to date (many of which are still to come in) are: Books and materials, maintenance, health insurance, total payroll, professional development, and professional fees. Elektra expects the carryover from 2022 to 2023 to be about \$10,000 or slightly more.

New Business

Lisa moved to open a Budget Hearing at 7:20 p.m. Seconded by Rick. Motion passed.

- a. RESOLUTION TO ADOPT THE 2023 BUDGET FOR THE BOULDER COUNTY NEDERLAND COMMUNITY LIBRARY DISTRICT

Andrew - Yes

Lisa -Yes

Scott - Yes

Allie - Yes

Annie -Yes

Scarlett -Yes

Rick -Yes

- b. RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE BOULDER COUNTY NEDERLAND COMMUNITY LIBRARY DISTRICT, COLORADO, FOR THE 2023 BUDGET YEAR

Andrew - Yes

Lisa -Yes

Scott - Yes

Allie - Yes

Annie -Yes

Scarlett -Yes

Rick -Yes

- c. RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE BOULDER COUNTY NEDERLAND COMMUNITY LIBRARY DISTRICT, COLORADO, FOR THE 2023 BUDGET YEAR

Andrew - Yes

Lisa -Yes

Scott - Yes

Allie - Yes

Annie -Yes

Scarlett -Yes

Rick -Yes

- d. CERTIFICATION OF TAX LEVIES FOR NON-SCHOOL GOVERNMENT

Andrew - Yes

Lisa -Yes

Scott - Yes

Allie - Yes

Annie -Yes

Scarlett -Yes

Rick -Yes

- e. CERTIFICATION OF TAX LEVIES FOR NON-SCHOOL GOVERNMENT (BOND ONLY)

Andrew - Yes

Lisa -Yes

Scott - Yes

Allie - Yes

Annie -Yes

Scarlett -Yes

Rick -Yes

Lisa moved to close the Budget Hearing at 7:40 p.m. Rick seconded. Motion approved.

f. December staff bonuses

Scott moved to approve staff bonuses as presented by Scarlett. Scarlett seconded. Motion approved.

g. Partnership with Nederland Area Historical Society, \$15,000 grant funds. Jessie to oversee digitization project.

Elektra and Jessie shared that the Library was awarded a grant to digitize local historical records.

Old Business

Lisa moved to adjourn the meeting at 7:59. Seconded by Scarlett. All in favor.