

Nederland Community Library District
Board of Trustees Meeting Minutes
July 27, 2022
The meeting was called to order at 7:04 p.m.

ROLL CALL

Present: Scarlett Ponton de Dutton, Scott Papich, Andrew Bliss, Lisa Ryder, Annie Thayer, Rick Rudstrom, Allie Marshall

Library Staff: Elektra Greer

PUBLIC COMMENT

MINUTES

Andrew motioned to approve the June 29 meeting minutes. Lisa seconded. Motion passed unanimously.

PRESENTATION

REPORTS

NCL Director's Report

July 27, 2022

Foundation Liaison Report: The Foundation will be at the Farmer's Market this Sunday, the 31st, and for the big Harvest festival on October 2nd.

At their July meeting, The Foundation provided funds to the library for the following items:

- Staff and public-use laminator \$200
- Liberty Puzzles for our Circulating Puzzle collection \$200
- Denver Zoo backpack renewal \$600
- Program funding for Crazy 8's Math, 8 weeks, \$800

Facilities: Valentine Construction had a roofer make repairs on our roof, including resealing the lower window flashing, areas of the fireplace and re-attaching metal trim where loose. Total cost was \$1600

Brandon from Control Services Center, and Josh from TRS Water systems discussed issues with our HVAC system's glycol feeder and, moving forward, CSC will handle filling the glycol feeder. The replacement pump for our system has not yet arrived, but Brandon anticipates it being installed in the fall.

Leroy, from L & R services, will be doing a maintenance check on our gas fireplace on August 2nd. L & R was recommended by our vendor. He anticipates total cost being in the \$300 range.

I am waiting to hear back from Big R Manufacturing regarding who they recommend for a bridge inspection.

Library Usage

Physical Items circulation: 3, 022 (very small increase from June).

New Library Card users: in the past 2.5 months, 94. (We have 5716 registered patrons, but many don't frequent the library more than once a year.)

Patron Computer Usage: we have had steady summer usage by children on the patron computers (mostly playing games). We are converting two more patron computers over to Ubuntu to mitigate our issues with MS Windows.

E- Circulation: 389 uses(209 e-audiobooks, 181 ebooks, small increase from May and June)

Kanopy: 23 plays (still low).

Door Traffic: 3,060 people for the month so continuing to look great this summer

Prospector ILL: NCL loaned 37 items (24 books, 2 CDs, 11 DVDs) via Prospector
NCL patrons borrowed 27 items via Prospector

Website visits: Website visits are very similar to last month (3, 047 page views, with our "Classes and Pages" link getting the most views).

FB: A really good month (we had a lot of children's programs which helps) 4,097 people reached.

Notary Service: Demand is continuing to increase and we have had to change our procedure letting patrons know that documents which require more than one notary seal will have to be charged \$5 per seal after the first free one. It is a lot of staff time for Jessie, but the great news is that it's bringing in new people to the library and one new library patron was so taken by Jessie ("she's an angel") that she told everyone at the post office!

Newspaper delivery: Neither NYT nor Boulder Camera offer delivery service to Nederland anymore. We are using a work-around by picking up our subscription in Boulder three times a week. Thank you Susan Gerhart!

Technology

Our attorney has created a licensing agreement between NCL and Kathmandu to significantly help improve our internet speeds. There are possibly some other options through BVSD and the Colorado Broadband Office, but this may be our best option for the immediate future. Matt has spent quite a bit of time getting everything organized and Mountain Broadband is ready to help us. Providing robust connectivity is key to our mission and values (Equal access) and currently we're far behind Gilpin Library with what we are providing.

Programming

July program numbers have been slightly less than we had hoped, despite all the FB engagements! I think this is a reflection of what we're witnessing everywhere in the country, a lot of turbulence in people's lives is causing; plans to change very last minute.

Our Parents Night Out program continues to be one of our most popular programs and our storytimes continue to have consistent traffic. Other programs are having inconsistent attendance, despite our increased effort toward multimodal marketing. Word of mouth still continues to be our best promotional strategy!

We are launching a "Design a Library Card Art Contest" in August and are beginning to gear up for our after-school programs in the Fall.

We are partnering with the Nederland Area Seniors to co-host an Italian Dinner + Community Square Dance, Friday, August 26th. The hope is that the library can attract young families to make this a truly intergenerational evening.

1. NEW BUSINESS

a. Meeting Room Policy, Update

i. This subject was not discussed.

b. License Agreement for use of property with Reshom Gurung, Owner of Kathmandu i. Elektra and the Library's IT consultant, Matt, continue to investigate ways to improve the Library's internet. One solution is to gain access through Mountain Broadband. The Board asked questions about the need to install equipment on Kathmandu's roof for Mountain Broadband. Elektra to bring the Board more information after gathering more information from Matt. Elektra will also bring the Board an updated monthly cost. The Board will revisit this subject in August.

c. Director Performance Review, Process

i. The Director's Performance Review will take place in September. Elektra will provide a summary of accomplishments, future goals, and how the Board could better support her. The Board members will reflect how they can better support Elektra and the Library during the meeting.

2. OLD BUSINESS

. Family and Medical Leave Insurance Program, Updates

. Elektra attended various Library and local government association meetings on the subject. She learned that many local governments are planning to opt out of the program because they already offer a similar benefit. The Town of Nederland will be meeting to discuss the subject in August. Elektra will bring the subject back to the Board for a vote in September.

a. Updates on maintenance measures

. A draft long-term maintenance plan for the Library facility was shared with the Board. No comments were provided. A next step is to hire a General Contractor to assist with condition assessment and budgeting.

b. East Property Development discussion, Scott and Scarlett

. Scarlett shared that someone that builds Sensory Gardens is willing to visit the property and meet with the Board to discuss options in August. Scott shared images and concepts put together by a landscape architect for the property. The Board reviewed the images and concepts and discussed what worked best for the space.

Lisa moved to adjourn the meeting at 9:13 pm. Andrew seconded the motion. All in favor.