

Nederland Community Library District
Board of Trustees Meeting Minutes
May 25, 2022
The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: Scarlett Ponton de Dutton, Scott Papich, Andrew Bliss, Lisa Ryder, Annie Thayer, Rick Rudstrom, Allie Marshall,

Library Staff: Elektra Greer

PUBLIC COMMENT

MINUTES

Scott motioned to approve the April 27 meeting minutes. Rick seconded. Motion passed unanimously.

PRESENTATION

John Cutler, Auditor for the Library, presented on the basics of the audit process and answered questions by the Board. Elektra thanked John for his assistance to her and the Library over the years.

REPORTS

Presidents Report

No report.

NCL Director's Report

Foundation Liaison Report: The Foundation will be hosting a two-day book sale at the library during our Summer Reading Kick-off event, May 26h and May 27th. Please help spread the word.

Financial Updates: Our accountant was on vacation for part of this month and unable to review our QB entries, so the Treasurer's report for June will cover both April and May financials. In brief, our expenses over \$1,000 in April (other than books, materials and personnel) were: \$14,870.63 for our Bond Repayment (Interest) and \$1,570.80 for our Google Suite License Renewal. We received \$74,948.51 in Property Tax revenue and \$3,125.00 from grant funds.

Facilities: Our hot water heater is leaking and needs to be replaced (it is 11 years old). That should be completed by the end of this week. We have been having issues with heat in the building and CSC has not been responsive, despite our quarterly preventive maintenance checks and payments. Over the weekend, the building was at a chilly 57 degrees and staff and patrons had to be bundled up.

Library Usage

Physical Items circulation: 2906 (8% increase from last month; 56% from last year)

E- Circulation: 343 items (almost exactly the same as last month)

Kanopy: 49 plays (very small increase in plays, small increase in visits)

Door Traffic: 2234 people for the month (increase of 8% from last month)

Prospector ILL: we are averaging ##

Website visits: Website visits were down about 7% this month, with our database page seeing the most traffic (student projects).

FB and YouTube: Our FB engagements are up slightly; and views down slightly; our YouTube videos are not performing as well as I'd expected; Kay and I are going to be turning some of the video programs into audio files and hosting as Podcasts to see if that's a preferred way for our patrons to receive our virtual programming content. #Songs received most Youtube views (49); Ukrainian program 19 and the rest under 10.

Notary Service: Our notary service continues to be in high demand, even with the bank's offices re-opening.

Experience Passes: Our latest Experience Pass (Denver Children's Museum) already has a waiting list! Many thanks to the Foundation for funding this.

Technology

No updates this month.

Programming

Our May 18th Open House/Farewell event to Susan and Janette welcomed 102 people between 4:30 and 7PM (yay door counter!). Our storytimes are continuing to average 25 parents and children. This month's adult programming attendance was a little less than expected (especially for our Space Program with Leonard David), but we expect a good turnout for our next Literary Nosh event (co-hosted with Very Nice Brewery) and our Sci Fi bookclub.

Summer Reading Program Kick-off Party: Thursday, May 26th, from 4-7PM. We have been in the schools promoting the event and expect about 200 people, if the weather is good.

Museum Trunks: We will now be receiving monthly museum trunks (from History Colorado, the Museum of Nature and Science, and other Colorado museums) to enhance our programming, homeschool offerings, and display case exhibits. I brought our current trunk (Hispanic Grandmother Trunk) to an NAS luncheon and they really enjoyed it.

1. NEW BUSINESS

- a. Review Library Investment Policy

Board reviewed and discussed existing policy. No further action is needed.

- b. Updates on SB-22-238 and impact on local government funding

Elektra discussed the recently passed state bill limiting increases to property taxes. Elektra contacted the Special District Association and confirmed that it will not significantly impact the Library's revenue moving forward.

2. OLD BUSINESS

- a. Updates on long-term maintenance measures (Andrew)

Andrew provided an update on developing the long-term maintenance plan for the Library. Progress is being made with details ready for the Board to review before setting the budget for 2023.

Lisa moved to adjourn the meeting at 8:18 pm. Scarlett seconded the motion. All in favor.