

Nederland Community Library District
Board of Trustees Meeting Minutes
March 30, 2022
The meeting was called to order at 7:04 p.m.

ROLL CALL

Present: Scarlett Ponton de Dutton, Scott Papich, Andrew Bliss, Lisa Ryder, Annie Thayer, Rick Rudstrom, Allie Marshall

Library Staff: Elektra Greer

Absent:

PRESENTATIONS

No Presentations

PUBLIC COMMENT

MINUTES

Scott motioned to approve the March 30 meeting minutes. Scarlett seconded. Motion passed unanimously.

REPORTS

President's Report
No report.

Foundation's Report

The Foundation is funding meeting room chair replacements, helping with Aquarium pass costs, helped with FDGD costs, and will be donating books for "Lift Up Uganda" a non-profit that serves people in Uganda. The Foundation is currently helping raise money for Ukraine.

Director's Report

The draft December 2021 budget has been updated to a working budget for 2022. The budget item for long term maintenance has been removed.

Library Usage

Physical Items circulation: 2627 (about 9 % increase from previous month)

E- Circulation: 307 items (25% decrease from last month)

Kanopy: ##

Door Traffic: 1,854 people for the month (26 % increase)

Website visits: Page views are 3,657 page views (up 12.7%)

FB: Our FB engagements up 60% and post views up 170%

Community COVID 19 Home Tests Distribution Program (142 distributed to date)

Technology

Our new mounted A/V system is up and running. Matt has been updating all our patron and staff PC's (browsers and security information). Matt is also continuing to research high speed internet for the library.

Programming

We are rebooting our #SongsfromtheStacks program and will see what kind of in-person attendance and online usage we get.

Jessie and Kelli are actively working on Summer Reading Program materials and a kick-off event.

Our Peep Diorama contest was very appreciated by our patrons (those submitting dioramas and those viewing them).

Digitization Award for Mountain-Ear newspaper partnership

The Library and Mtn-Ear 2022 received a support award from the Colorado State Library (Colorado Historic Newspapers Collection (CHNC) New Content Support Program) to provide for the cost of newspaper digitization for up to \$3750. The library foundation will be helping with the cash match (\$375 from the Foundation and \$375 from the Library).

Partnership with BVSD

Kelly and Jessie's work has really opened up some wonderful opportunities for us and the library is now submitting articles to BVSD Community Partnership Newsletter.

Teens, Inc./Mountain Coalition for Youth Partnership

The Library is an official partner with Teens, Inc. to render services in support of the work of the Mountain Coalition for Youth. In return for meeting room facilitation, and strategic support the library receives \$350/month through June 2022.

Boulder Public Library

BPL is in the early stages of working to create a Library District (they are currently a municipal library). We have had some patron questions regarding BPL's proposed taxing district. I'm in communication with the BPL Library Director and there shouldn't be any issues with their proposed district boundaries and ours.

Frozen Dead Guy Days

Our team made it to the quarter finals and WON the Best Spirit Award. Community feedback from social media was very positive and I'm submitting some articles to Library Journal that I hope will get our little library some positive attention.

Staffing

We are interviewing for two positions (Patron and Family Services and Library Assistant) and expect to have the positions filled by the first week of April.

NCL Annual Audit

Our annual audit is scheduled for next month and I'm hoping John Cutler will join our May meeting (remotely) to go over some of the key findings.

Treasurer's Report

February

1. As of February 28, 2022 checking/savings totaled \$412,939 of which we had \$21,990 in Checking, \$82,390 in our Reserve Fund, \$50,000 in land development fund, and \$30,000 in our long-term maintenance fund, and \$56,770 in Savings.
2. February 2022 total income was \$172,108 of which \$170,020 was from total Property Tax Revenue, and \$1,769 was from total Specific Ownership Tax.
3. February 2022 expenses totaled \$36,623. Expense categories exceeding \$1,000 are summarized here for review purposes, but all expenses can be found on the Profit and Loss statement: \$6,703 for books and materials, \$1,379 for payroll taxes, \$18,116 for wages, \$2,901 for professional services, \$1,325 for program development, and \$1,320 for utilities.
4. Net income for February was \$135,484. Net income for fiscal year 2022 is \$132,412.

Lisa moved to adjourn the meeting at 9:14 p.m. Seconded by Rick. Motion passed unanimously.