



Nederland Community Library District Board of Trustees Meeting Minutes

February 24, 2021

The meeting was called to order at 7:02 p.m.

ROLL CALL

Present: Annie Thayer, Scarlett Ponton de Dutton, Rick Rudstrom, Scott Papich, Lisa Ryder, Doug Armitage

Library Director: Elektra Greer

Specials guests: Potential new board members Allie Marshall and Andrew Bliss

PUBLIC COMMENT

No comments in person, electronically, or by phone.

MINUTES

Rick motioned to approve the January 27th meeting minutes. Scarlett seconded. Motion passed.

REPORTS

Elektra submitted the following written report:

Library Usage

In-person library usage is slightly up this month (14 per day).

Downloadables (books, audio and streaming) and physical items circulation all negligible change from last month. (600 and 2,000 respectively).

A great month for FB views; Black History Month storytimes and #SongsfromtheStacks; views up 129%

Public Library Annual Report, 2020, Show & Tell!

Facilities

Wind damage to the south face (fascia came down) should be repaired by the end of this



month. Estimate was a bit under \$1,000.
Bulbs ordered for lighting in foyer.

Technology

Matt Reynolds has replaced two staff PCs and added two new monitors which will give staff video and audio capabilities for virtual meetings and programming. Remote-access printing for patrons is now available!

The library will be undergoing a migration to Google Workspaces next month; it will require some staff training, but is a necessary upgrade for cyber-security. The library received a mini-grant to cover the cost of the migration and upgrade (SIPA).

Website Redesign

Our website redesign is complete and is very impressive, especially for a library of our size and service area! Kay did a great job.

Programming

Our Virtual programming number dipped this month, with poor attendance for both Cooking Club and our inaugural NedListens. We have good registration numbers for our George Blevins event this month and I will keep an eye on attendance to see if virtual programming is something we want to continue. We will be hosting more Take and Make programs over Spring Break. We hope to resume some in-person programming by summer.

Comment that Mike did a great job facilitating NedListens

Partnerships

Blood Pressure Cuffs and oximeters have arrived and we are setting up a mini- telemed carrel in our patron computer space. Jessica Broadbent from Mental Health Partners has Wednesday morning, one-on-one, in-person hours at the library (in the meeting rooms) to help patrons navigate Boulder County's many mental health resources. We are starting a Mental Health Forward Bookclub in partnership with Peak to Peak.

Mini-Library Space Redesign

I will be asking the Library Foundation to help share the cost of purchasing several local artist pieces for library restroom walls and for some new features for our children's area. With hopefully more open hours in the summer, we want to welcome patrons back in style!

Discussion regarding artwork: Annie put a call out to local artists to gauge interest. Consideration to purchase 8 pieces at a cost of \$150-\$200 per piece to be installed for 3-5 years and request that Foundation provide some funds so library budget for purchase remains at \$1,000 or less.



Storage Challenges

Workflow is being challenged by our lack of storage and staff workspace, and once the library completely re-opens to the public, we will lose access to our meeting room space which has become overflow workspace. With our growing videography needs and with our expanding health and human services partnerships, we need to be able to securely store equipment and materials. I am researching some small, secure, storage shed options (high quality design and aesthetics that match our award-winning library building).

Discussion to also research rental space options and rental sheds

Treasurer's Report:

Annie submitted the following written report:

1. As of January 31, 2021 checking/savings totaled \$281,622, of which we had \$22,285 in Checking, \$81,014 in Savings, \$82,390 in our Reserve Fund, \$50,000 in land development fund, and \$30,000 in our long-term maintenance fund.
2. January 2021 total income was \$15,457 of which \$10,402 was from total Property Tax Revenue, \$2,048 was from total Specific Ownership Tax, and \$3000 from grants.
3. January 2021 expenses totaled \$31,341. Of that, expense categories exceeding \$1,000 were: \$4,953 for books and materials, \$1,009 for equipment, \$1,807 for insurance, \$1,222 for health insurance, \$1,459 for payroll taxes, and \$16,035 for wages.
4. Net income for January was -\$15,884. Net income year to date was -\$15,884.

NEW BUSINESS

Public Library Annual Report Presentation—review of some of library's key performance indicators

Rick collected safe deposit box keys from Karen Fletcher

UNFINISHED BUSINESS

Investment update-determined that interest rates are too low currently to make it worthwhile to make change. Scott is getting interest rates from a couple of other banks to see if they can do any better.



OTHER BUSINESS

Pavers for prior board members-Doug motioned to approve funding pavers for the ones the Foundation didn't approve. Annie seconded. Motion passed.

Hopeful to resume normal operations in May!

ADJOURNMENT

Rick moved to adjourn the meeting at 8:42 p.m.