



Nederland Community Library District Board of Trustees Meeting Minutes

10.25.17

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: Karen Fletcher, Lisa Ryder, John Adler, Andrea Begin

Library Director: Jay Mann

Absent: Dana Edwards

Guests: Lucy Stroock, Nederland Library Foundation Board
Kim Newcomer, Slate Communications

PUBLIC COMMENT

No comments in person, electronically, or by phone.

PRESENTATION

Kim Newcomer from Slate Communications reviewed the marketing proposal prepared for the library and answered questions.

Following the presentation, Andrea motioned to fund option #1 of the Slate Communications marketing plan minus the logo refresh. John seconded. Motion passed.

MINUTES

Karen motioned to approve the September 27th, 2017 meeting minutes. John seconded. Motion passed.



REPORTS

Library Director's Report:

Jay submitted the following written report:

Facility

Boiler: A separate company treats and monitors the fluid within our system so that it doesn't damage the boilers. Our new boiler has steel innards while the old one has aluminum. The company's technician initially thought that it would be a challenge to treat the fluid so that it would protect both boilers. But after doing some research they called back and said that it wouldn't be a problem.

The MTech contract is up for renewal. Jay is waiting on a revised quote.

Solar:

Xcel will hook up a meter once a decision is made on solar banking. Due to the fact that we are in fall, we will not know the full capabilities (capacity) of our solar system until next spring / summer.

Library Foundation

The result of the quick survey was that the number of people who could attend the potential dates for a potluck were pretty divided. So there will be a dinner at a local restaurant on November 1st instead.

Children's and Youth Programming

It is going well, with three afterschool programs – chess club, crazy 8's (math enrichments), and a makerspace hour. Mike has begun ordering children's books and cataloging them too.

Adult Programming

There has been a lot of interest in our screening of the documentary "Seed" on November 4th. So it will now be shown at the Backdoor Theatre rather than at the library.

Memorial Service for Charles "Chuck" Edelstein

There were 80+ people and the family was very appreciative of the use of the library for the service.

Billboard

I've been researching marquee signs and the permit requirements. The likeliest place for one would be to put it parallel to the road and perpendicular to the existing stone sign.

Jay will also look into digital signs, preferably lit and that could potentially be mounted on the existing library sign, not to exceed \$10,000.

Internet

I'm in the process of getting quotes for higher speed internet from a couple providers.



President's Report:

No president's report

Treasurer's Report:

Dana submitted the following written report:

1. As of September 2017 checking/savings totaled \$405,027 of which we have approximately \$9,131 in our Checking account, \$374,806 in our Savings account, \$82,390 in our Reserve Fund, \$30,000 in land development fund, and \$30,000 in our long term maintenance fund. Our Capital Fund Accounts have approximately \$21,090.
2. September 2017 income totaled \$5,273, of which approximately \$2984 was from Property Tax Revenue, and \$2257 was from Specific Ownership Tax.
3. September 2017 expenses totaled \$18,445. Of that, \$2,877 was for Books & Materials, \$1,253 was for Maintenance, \$12,384 was for Payroll, and \$1,038 was for Utilities.

Library Board Liaison's Report

Lucy Stroock from the Library Foundation board attended the District board meeting. The Foundation Board is interested in how they can help with projects, with particular interest in the development of the land adjacent to the library. They would like ideas for improvement from the District Board. The joint board meeting in February would be a good time to exchange ideas. Lucy expressed they would like the idea of an annual report online or hard copies that can be mailed and/or handed out, or a combination of electronic and hard copy.

UNFINISHED BUSINESS

DDA Ballot

Karen motioned for the board to vote 'yes' on the upcoming DDA ballot initiative. John seconded. Motion passed.

Solar

Karen motioned to choose Option B 'Waive Decision' for the Solar Bank Election per the Solar Rewards Reservation Letter from Xcel energy.
Lisa Seconded. The motion passed.



The District Board will reevaluate next year to decide if it makes sense to possibly move to the continuous rollover credit instead.

Investment Policy

The library attorney made modifications to the draft. The District Board made additional modifications. Jay will make the changes to the document and send the revised policy to Karen.

Karen motioned to extend the meeting to 9:30. John seconded. Motion passed.

Computers

John motioned to approve quote #2 for all-in-one computers for the patron computer upgrades. Andrea seconded. Motion passed.

Jay will work on finding an outlet to donate the computers being replaced.

2018 Budget

Discussion regarding adding health insurance benefits

NEW BUSINESS

No new business

ADJOURNMENT

Karen moved to adjourn the meeting at 9:17 p.m. Lisa seconded and the motion passed.