

Rules of Conduct

1.0 Purpose:

The Nederland Community Library strives to provide a secure and comfortable environment for all library users, volunteers and employees. All persons at the library are expected to observe the laws of Colorado, including criminal statutes pertaining to disorderly conduct, trespass and interference at public buildings, disruptive lawful assembly and harassment. Section 18-9-117, Colorado Revised Statutes, Unlawful Conduct on Public Property, authorizes state entities to establish additional limitations and prohibitions regulating behavior on public property. Pursuant to that authority, the Board of Trustees of the Nederland Community Library has adopted the following policy.

2.0 Definitions: N/A

3.0 Policy:

For the comfort and safety of patrons, volunteers and employees, and the protection of library property, the following actions are examples of conduct not allowed on library property:

- Disruptive, disorderly, or threatening behavior; use of profanity.
- Engaging in any activity in violation of federal, state, local or other applicable law or library policies.
- Verbally or physically intimidating employees, volunteers, or other patrons.
- Stealing, vandalizing, mutilating, damaging, removing, defacing or destroying library property or the property of others.
- Using audible devices without headphones or with headphones set at a volume that disturbs others.
- Using cell phones or other communication devices in a manner that disturbs others.
- Altering computer programs, memory, or configuration on any library computer or device. This includes attempting to modify or gain access to system files, passwords, data, and system or network files.
- Campaigning, petitioning, proselytizing, soliciting or conducting surveys for any cause inside the library building. Individuals who wish to place notices on the library bulletin board must contact library staff.
- Selling any goods or services, except at library hosted events.
- Sexual and/or personal harassment. This includes making unsolicited and/or unwanted advances, making lewd or suggestive comments, offensive touching and obscene acts, and indecent exposure.
- Using library or personal computers or other electronic devices to view pornographic or adult material.



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- Sleeping or loitering.
- Smoking or using smokeless tobacco or devices in the library or within 15 feet of the building per state statute.
- Being under the influence or in possession of alcohol or controlled substances.
- Eating in any public library areas, except during authorized functions.
- Having uncovered beverages in any public library areas.
- Leaving bags, packages, backpacks, luggage, or any other personal items or belongings unattended. The library is not responsible for personal items that are lost, stolen, or damaged on library premises.
- Bringing large bundles, parcels, bags, suitcases, carts or other wheeled conveyances that occupy excessive floor or library space.
- Being in the library building without a shirt and/or shoes.
- Having offensive body odor or personal hygiene or bringing vermin-infested clothing and personal effects into the library so as to unreasonably interfere with other patrons' and employees' ability to use the library and its facilities.
- Misusing restrooms (bathing, shampooing, washing laundry, filling water containers).
- Using sports equipment or wheeled devices (including bicycles, skateboards, roller skates, or shoes) in or on library property.
- Impeding access to any area of the library, including entrances and exits, as well as parking in fire lanes, or other No Parking areas.
- Bringing animals other than service/therapy animals into the library.
- Possession of weapons of any type is prohibited on library property, except those expressly permitted by state law.
- The library is not responsible for children who are left unattended on library premises; see the library's Safe Child Policy.

Parents, guardians and/or caregivers are responsible to see that their children observe these rules.

In cases of disruption not specified above, the person in charge will decide appropriate actions to be taken to ensure that the library environment is secure and comfortable for all library users and employees.

Enforcement of these rules will be conducted in a fair and reasonable manner. Offenders will be asked by library staff to correct their behavior or to leave the library. Repeated violations of this and other library policies may result in the offender being banned from the library by the library director. If a patron is banned from the library, the library director shall inform the Board of Library Trustees of the matter before the next regular meeting of the board. The library may request the police to assist with people who do not comply with these rules.



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A copy of these rules will be posted on the library bulletin board and the library website. Copies will be available for any person upon request and may be given to persons who are violating the rules.

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4.0 Attachments: N/A

5.0 Revision History: Rev -1- Revision 1



Approved by the Board of Trustees on June 25th, 2014.